

Town of Ponoka



2019 Final Budget



The Budget Equation

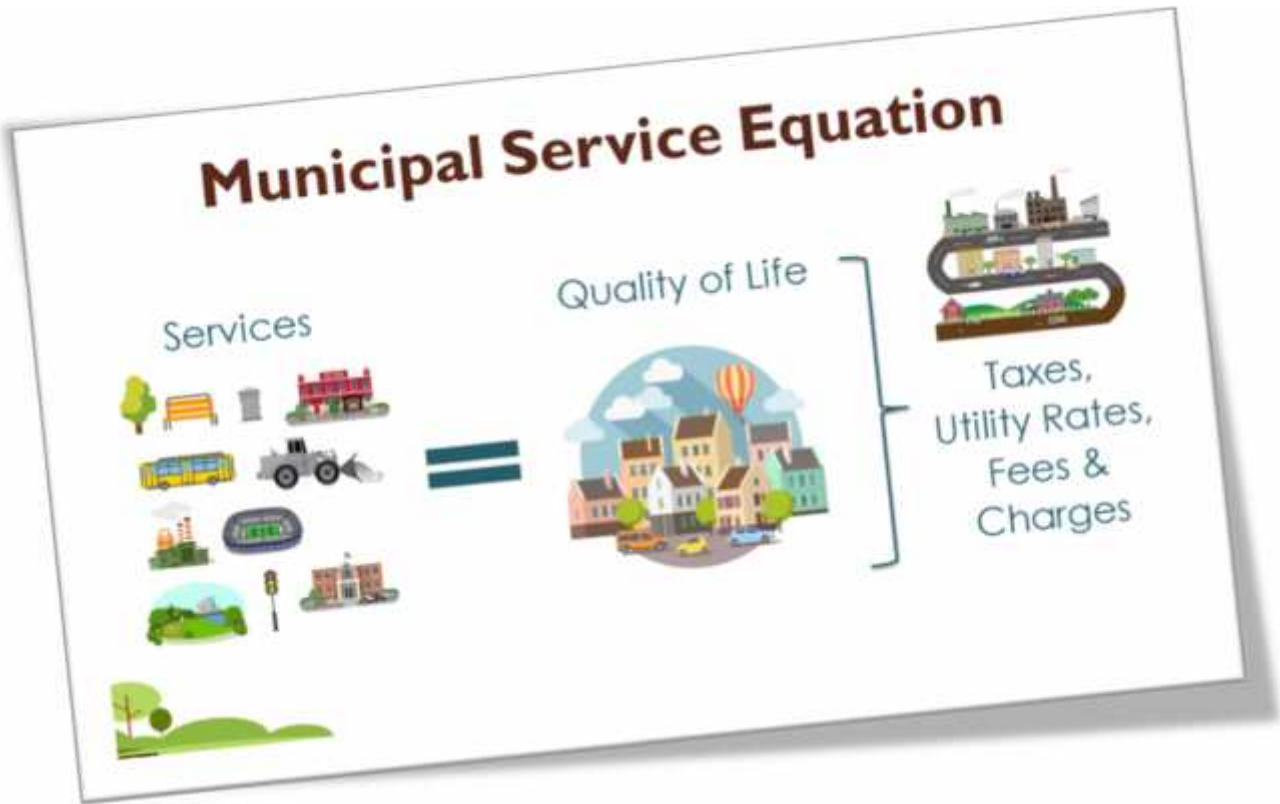
Every time your street is plowed, your garbage or recycling is collected, you visit a trail or park, or swim at the pool you can see your tax dollars at work.

It is the municipal budget decisions that set the funding for the programs and services that maintain our quality of life.

Developing the budget involves making difficult decisions between essential programs, infrastructure demands, and the wants and needs of residents.

It is the responsibility of the Mayor and Council to lead Administration through this process and to make those difficult decisions on behalf of taxpayers.

The budget is the center of the municipal financial system and setting the budget is the most important decision Council makes.



Your Tax Dollars at Work



An introduction to the 2019 Budget

The Town of Ponoka provides a wide range of quality services to our citizens and businesses year round.

Five divisions across the organization – Operations and Property Services, Planning and Development, Community Services, Corporate Services and Protective Services – work together every day to deliver cost-effective programs and services that improve citizens' quality of life.

The 2019 Budget ensures resources are directed toward essential programs and services that our citizens have come to expect and rely on each day.

A brief overview of the services that your tax dollars support is shown on the following pages.



We support healthy, active lifestyles.



We operate and maintain more than **20** outdoor recreation facilities and parks in Ponoka (including the Aquaplex, Arena, Outdoor Rink, Splash Park, baseball diamonds, soccer pitches, tennis & pickle ball courts)

We maintain **5.2 KM** of paved trails throughout the Diamond Willow Trail System.

We provided **2,906 hours** of public, family and lane swimming at the Aquaplex in 2017.

1,429 hours of swim lessons, fitness classes, Jr. Lifeguard club, winter and summer swim club, and school rentals at the Aquaplex in 2017.

538 hours of racquetball court bookings.

2,626 hours of ice time for youth, adult, Jr. B hockey and public skating on the indoor Arena ice surfaces.

We support a strong and growing economy.

*We issued approximately **445** business licences in 2017 – an increase of 56 new business licences over the previous year.*

*New estimated construction values of **\$27.3 million** for commercial, industrial, institutional and residential development in 2017.*



We help keep you safe.

Safe roads: Completed **8,500** square metres of asphalt road repairs and **29,000** linear metres of crack filling in town and at the airport in 2017.

Safe Drinking Water: Distributed **600,580 cubic metres** of water to town residents in 2017.

Safe Community: Ponoka RCMP responded to **3,428** calls in town in 2017.



We keep you informed and connected.

128 News Releases were posted on the Town website and social media pages in 2017.

3,440 clicks on Town website pages in 2017.

59,558 clicks, reactions, shares and comments on **669** Town Facebook posts in 2017.



We reduce environmental impact.

We collected approximately **3,755 tonnes** of material for recycling through the Town's residential, curbside Waste and Recycling program, along with industrial/commercial materials collected at the Town's Waste Transfer Station (2016 statistics)

We treat **600,000 cubic metres** of waste water at our sewage lagoon annually.



Value for Your Dollar



The average amount of residential property taxes paid monthly per dwelling in Ponoka in 2018 was \$141.18. For that amount, taxpayers receive a long list of municipal services. To illustrate the value that citizens receive for their municipal taxes each month, the list below compares the average monthly tax bill per dwelling in Ponoka with other household expenses of the same approximate value:

\$141.18/month gets the average household:

Municipal services, which include:

-) Snow removal*
-) Access to playgrounds, an indoor swimming pool, hockey rinks, splash park, and other rec facilities*
-) Safe roads*
-) Safe drinking water*
-) Police and fire emergency services*
-) Curbside household waste, yard waste and recycling collection*
-) Waste water treatment*
-) Public library*
-) Special community events*
-) And much more...*

VS.

Equivalent household expenses for the same amount approximately:

- Monthly cable TV + Internet + Home phone*
- or*
- Dinner and a movie for a family of 4*
- or*
- Less than one week of food expenditures*
- (**Average weekly food expenditure in Alberta in 2016 was \$187.80)*
- or*
- Less than two tanks full of gasoline for a mid-size vehicle*

(**Statistics Canada, Table 11-10-0125-01, Detailed food spending, Canada, Regions and Provinces, 2016)

Budget Process Overview



The Budget is an annual process led by Town Council and guided by the priorities and goals set by Council each year at **strategic planning** sessions.

Engaged citizens contribute to the Budget process, providing their thoughts, ideas and aspirations for the future of our community through an annual **Budget Survey** and one-on-one discussions with Council and Administration at our annual **Budget Open House**.

With the voices of our citizens helping to identify the programs and services that are important in meeting the needs of our community, Council and Administration then work together to establish a Budget to fund those programs and services.

Administration prepares an **Interim Budget** based on Town Council's direction, and presents the Interim Budget for Council's consideration during **Budget Deliberation** meetings, which are open to the public.

The **Final Budget** which includes an Operating Budget and a Capital Budget, is presented to Council in the spring for review and approval.



Operating vs Capital Budget



Where the Money Comes From:

Like other Alberta municipalities the Town of Ponoka provides a diverse range of services which are funded from a limited revenue stream.

The **Operating Budget** is funded primarily through property taxes and user fees (fees for facility use and services). Other funding sources include interest income and permit fees.

The **Capital Budget** is funded primarily through provincial and federal government grants, reserve transfers, long-term borrowing (debentures), and from the operating budget.

Where the Money Goes:

Capital vs Operating Budgets

Municipal Budgets are comprised of a Capital and an Operating Budget.

The **Operating Budget** funds the day-to-day expenditures and activities required to maintain the high level of quality services provided to citizens throughout year. Those municipal services include snow removal, policing and emergency services, parks and trail maintenance and recreation facility operations and maintenance.

In order to deliver those services, the Operating Budget covers items such as staff salaries and contracted services, utility costs to run facilities, funding for community events, funding for family and youth support programs and maintenance repairs to essential infrastructure.

The **Capital Budget** funds the cost of new infrastructure or improvements to existing infrastructure and investment in long-term fixed assets required for daily service delivery. Examples includes new water and sanitary sewer lines, road paving and asphalt repairs, facilities, technology, land, vehicles and equipment.



Municipal Budget Facts



- J The Municipal Government Act (MGA) requires every municipality adopt an operating and capital budget.
- J The MGA requires municipal Budgets to be balanced. Municipalities are not allowed to budget for a deficit.
- J A **surplus** occurs if actual revenues exceed actual expenses. Every year a **balanced budget** is presented to Council for approval based on estimated revenues and expenses for the upcoming year.
- J A **Final Budget** cannot be prepared until property assessments are completed each spring, which is necessary for setting the property tax mill rate.
- J Total revenues over a four-year period must be equal or greater than total expenditures.
- J After Council approves the annual Budget, the MGA requires it to pass a **Property Tax Bylaw** authorizing the residential and commercial property tax rates each year.
- J A municipality's role and obligations regarding budgets are outlined in Sections 242-247 of the MGA.
- J The Town Budget aligns with the Town's 10-year Capital Plan and contractual obligations such as leases and debenture payments.



Statistics

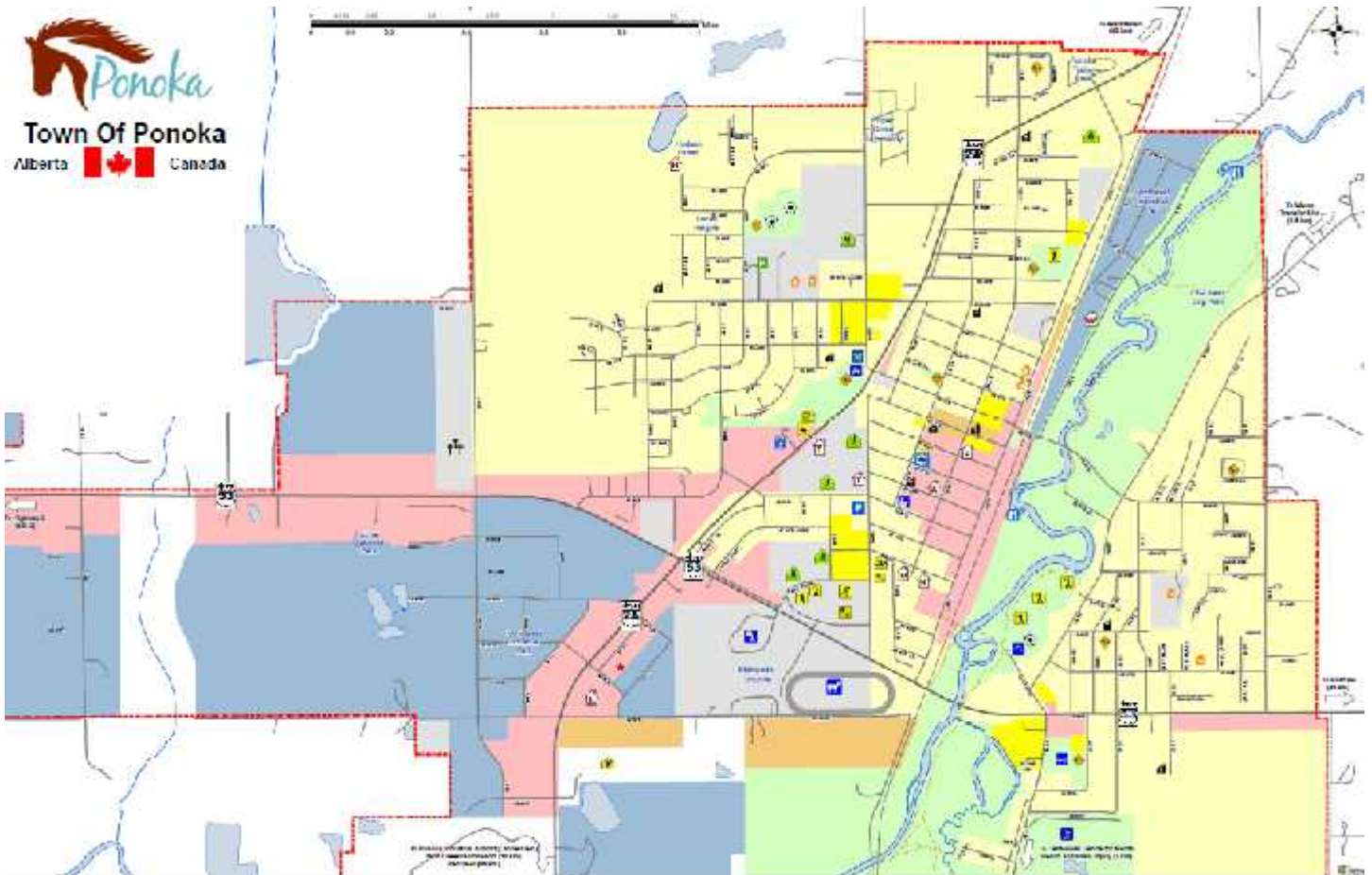


Ponoka Facts



2016 Population 7229

The Town of Ponoka Covers 17.33 km²



	Ponoka	Alberta	Canada
Average Household Size	2.3	2.6	2.4
Median total household income in 2015	\$94,557	\$109,997	\$88,306
Total dwellings	3010		
Married (over 15)	3265		
Single (over 15)	2630		
Single parent families	375		

Ponoka Statistics

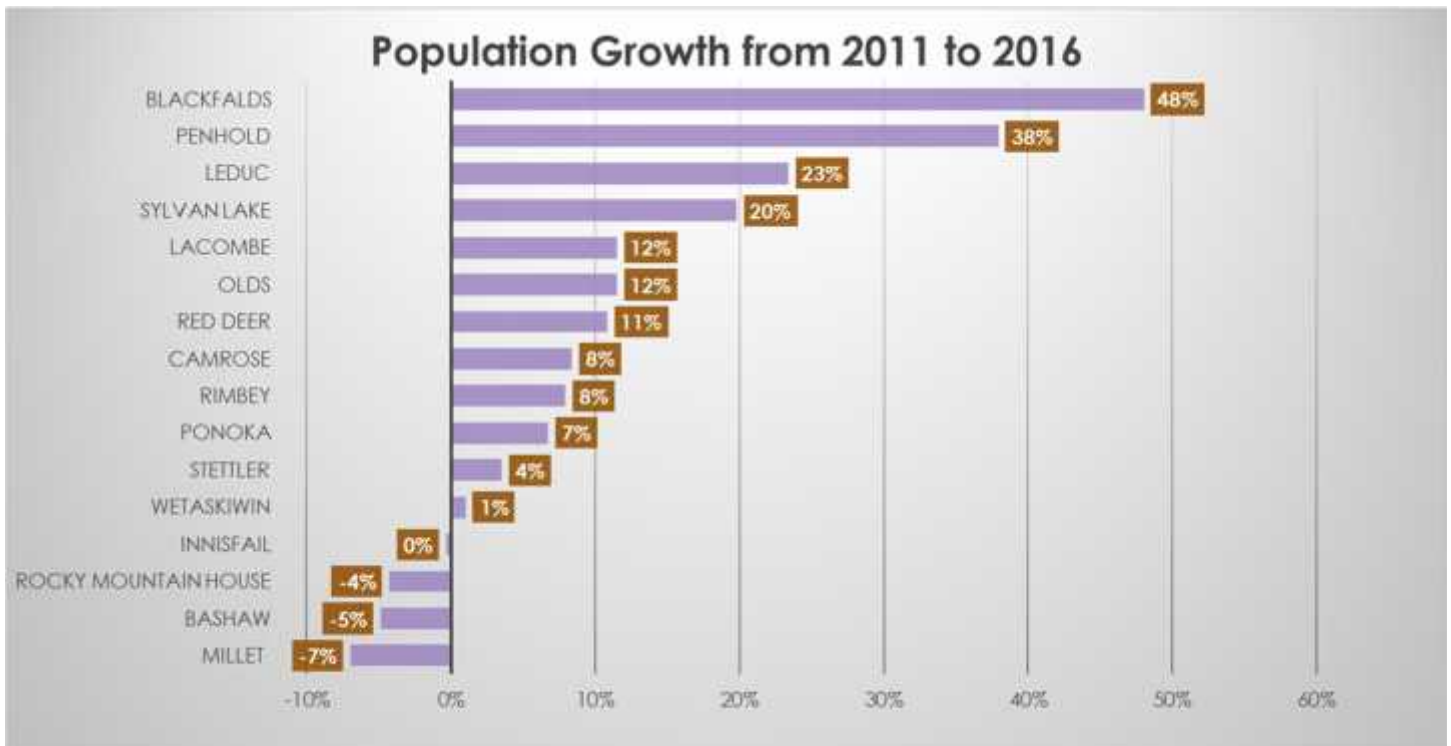


Ponoka has seen a steady population growth rate since 2001.

According to census records:

2001—2006—increase of 3.5%

2007—2011—increase of 3%

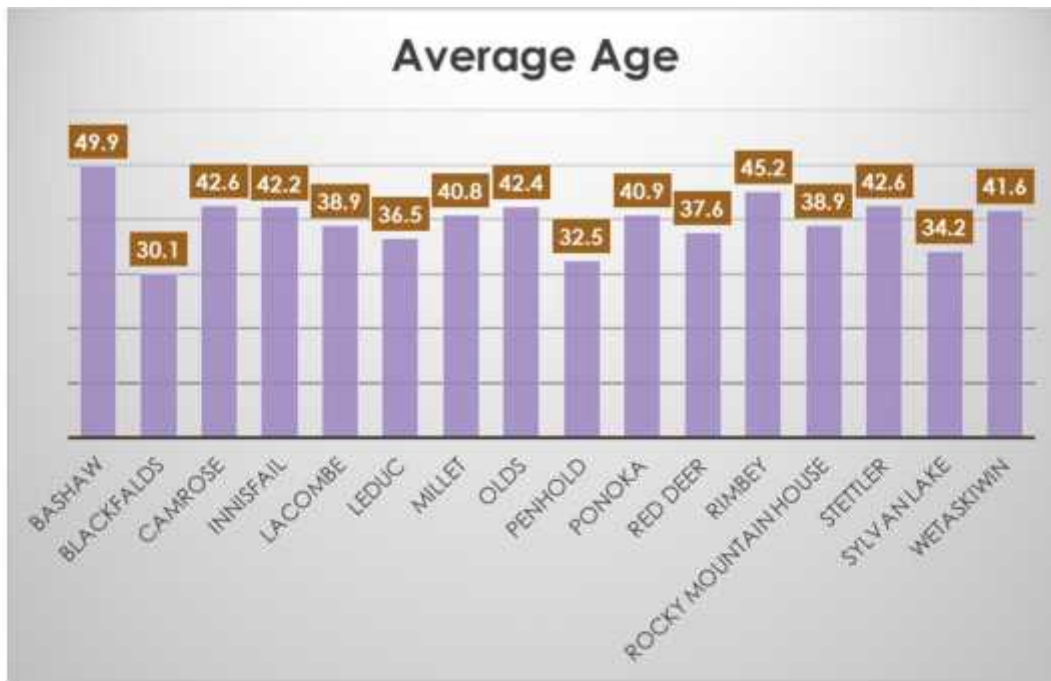


	Ponoka	Alberta	Canada
Population 2016	7,229	4,067,175	35,151,728
Population 2011	6,778	3,345,257	33,476,688
Percentage Change	6.7%	11.6%	5%
Average age of population	40.9	37.8	41

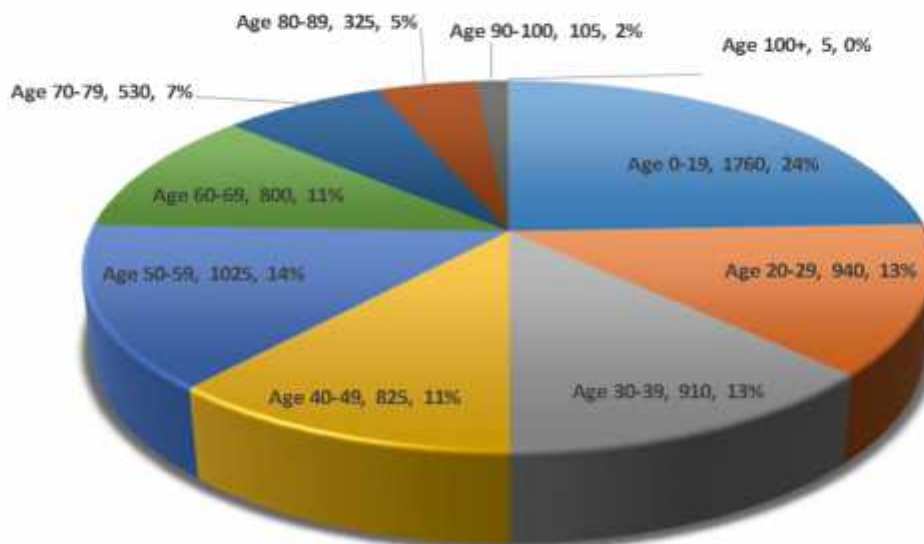
Ponoka Statistics—Age



Age Group	Population	Percentage of Total
0-14 Years	1330	18%
15-64 Years	4600	64%
65 and over	1300	18%



Age Demographics



Ponoka Profile



Telecommunications

Despite Ponoka's rural location, there is access to high speed internet, satellite feeds and excellent cell phone reception. Shaw Communications and Telus provide home phone, high speed internet and television. Other satellite providers include Bell Express Vu and Shaw Direct. For cell phone services, all of the large companies has coverage in the Ponoka area.

In 2014, Telus announced that they were interested in making a substantial investment in the community by bringing in a multi-million dollar Fibre Optic Network. This project has brought up to 250 Mbps Internet speed to much of the town.

Municipal Statistics

Length of Paved Trails	5.2 km
Length of Power Lines - Overhead	44.2 km
Length of Power Lines – Underground	13.6 km
Length of Roads	82.5 km
Length of Sanitary Mains	58.9 km
Length of Storm Drainage Mains	31.6 km
Length of Water Mains	74.64 km
Number of Hydrants	185
Number of Lift Stations – Sanitary	2
Number of Lights	1250
Number of Power Poles	1380
Number of Sanitary Manholes	600
Number of Storm Manholes	470
Number of Dwelling Units	3010
Total Capacity of Water Storage	10,227 m ³

Economic Conditions in Ponoka



315 Local Businesses

Total Business Licences: 472

Average Traffic Volumes in Ponoka per day:

Highway 2A & Highway 53 Junction: 10,440

2018 Municipal Mill Rate:

7.5152 Residential

9.8078 Commercial

2018 Building Permit Statistics:

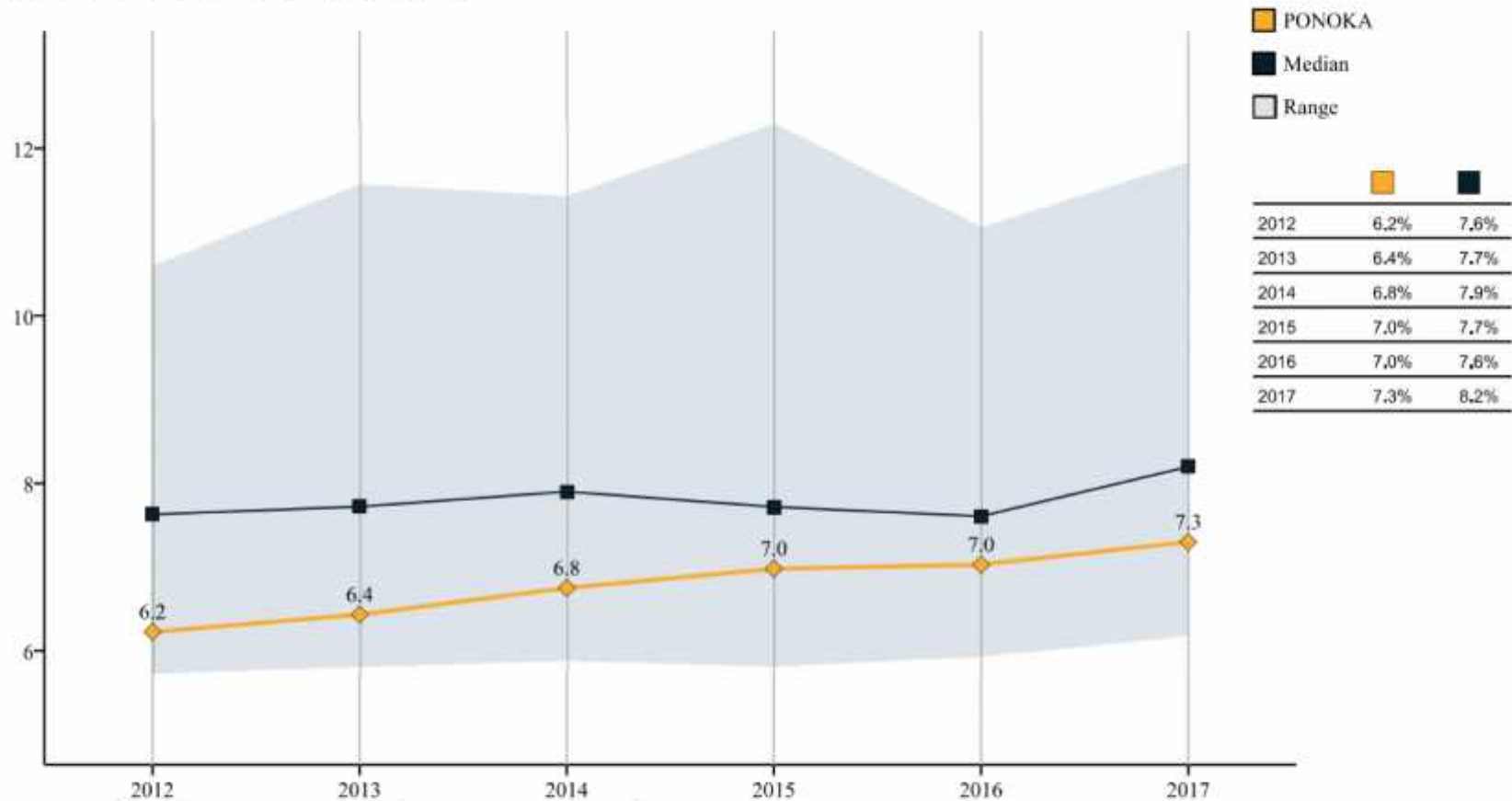
<u>Permit Type</u>	<u># of Permits Issued</u>	<u>Value of Construction</u>
Single Family Dwelling (New)	4	801,723
Manufactured Home (New)	2	246,000
Multi Family Residential (New)	1	500,000
Accessory Buildings (New-Detached Garage/Shed)	11	142,300
Basement Development	1	20,000
Residential - Addition (New)	1	11,000
Residential - Deck (New)	2	30,000
Residential - Other (Renovations/etc)	2	29,000
Demolition - Residential	3	19,500
Demolition - Other than Residential	1	10,000
Industrial - New	1	900,000
Industrial - Addition (New)	0	0
Industrial - Renovation/Change in Use	0	0
Commercial - New	3	4,146,000
Commercial - Addition (New)	0	0
Commercial - Renovation/Change in Use	7	643,500
Commercial - Tenant improvements	2	2,033,146
Institutional - New	1	130,000
Institutional - Addition (New)	1	600,000
Institutional - Renovation/Change in Use	1	179,300
TOTALS	44	\$10,441,469



Financial Indicators

Financial Indicator Graphs
PONOKA

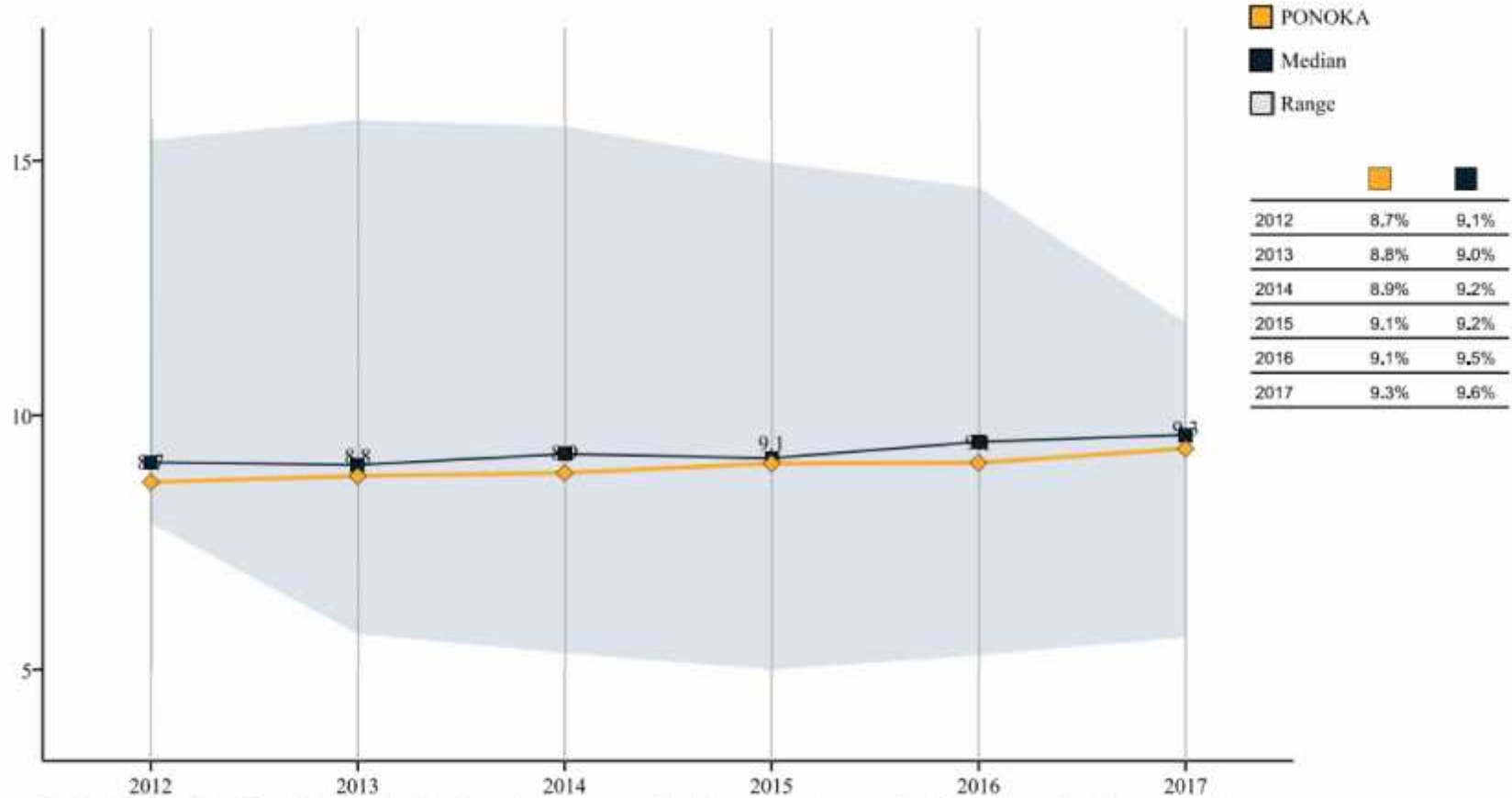
Equalized Tax Rates: Net Municipal



Note: Municipal Equalized Tax Rate is calculated based on total equalized assessment and net municipal property tax.

Financial Indicator Graphs
PONOKA

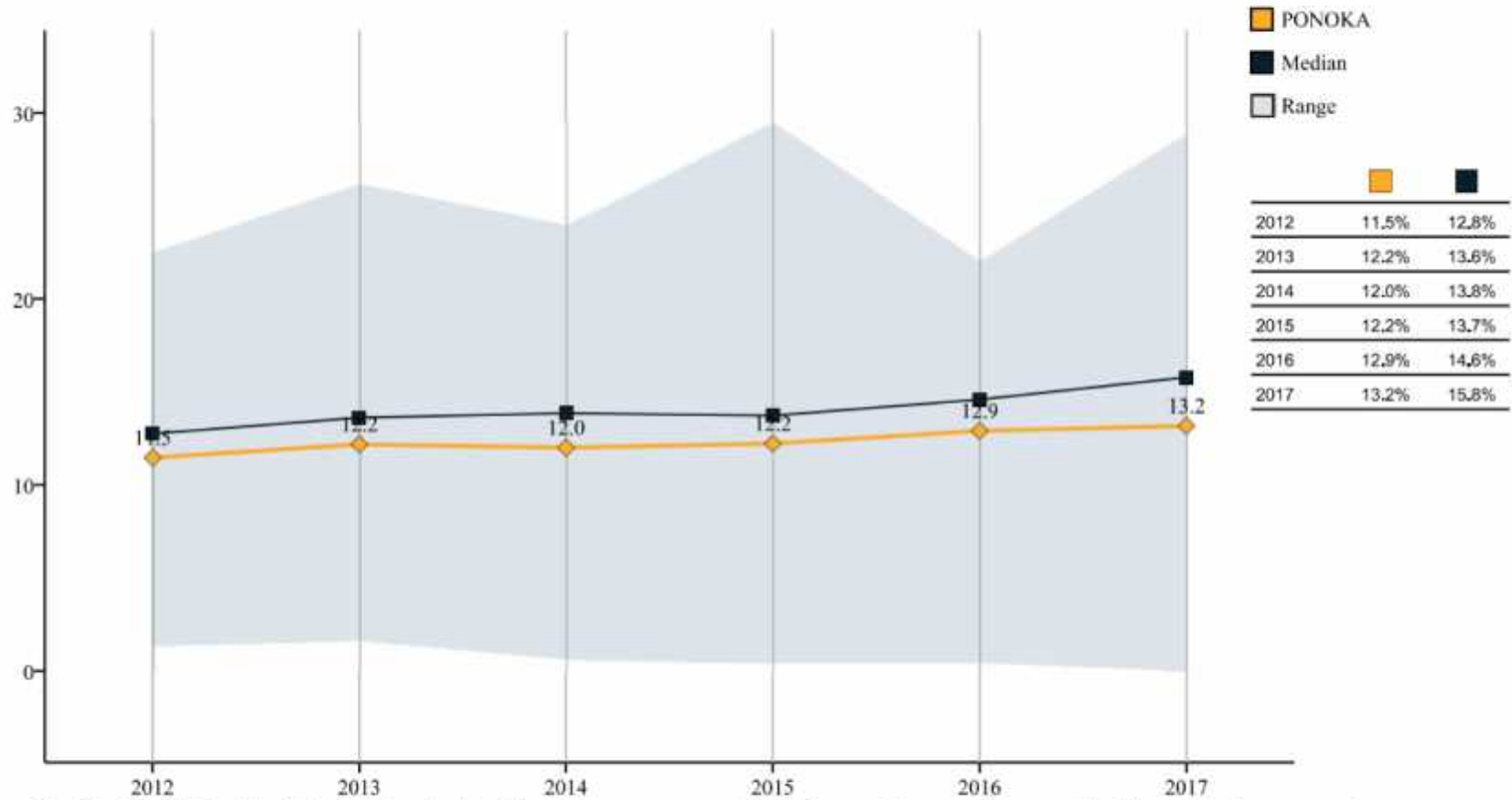
Equalized Tax Rates: Residential



Note: Residential Equalized Tax Rate is calculated based on gross residential property taxes and residential equalized assessment.

Financial Indicator Graphs
PONOKA

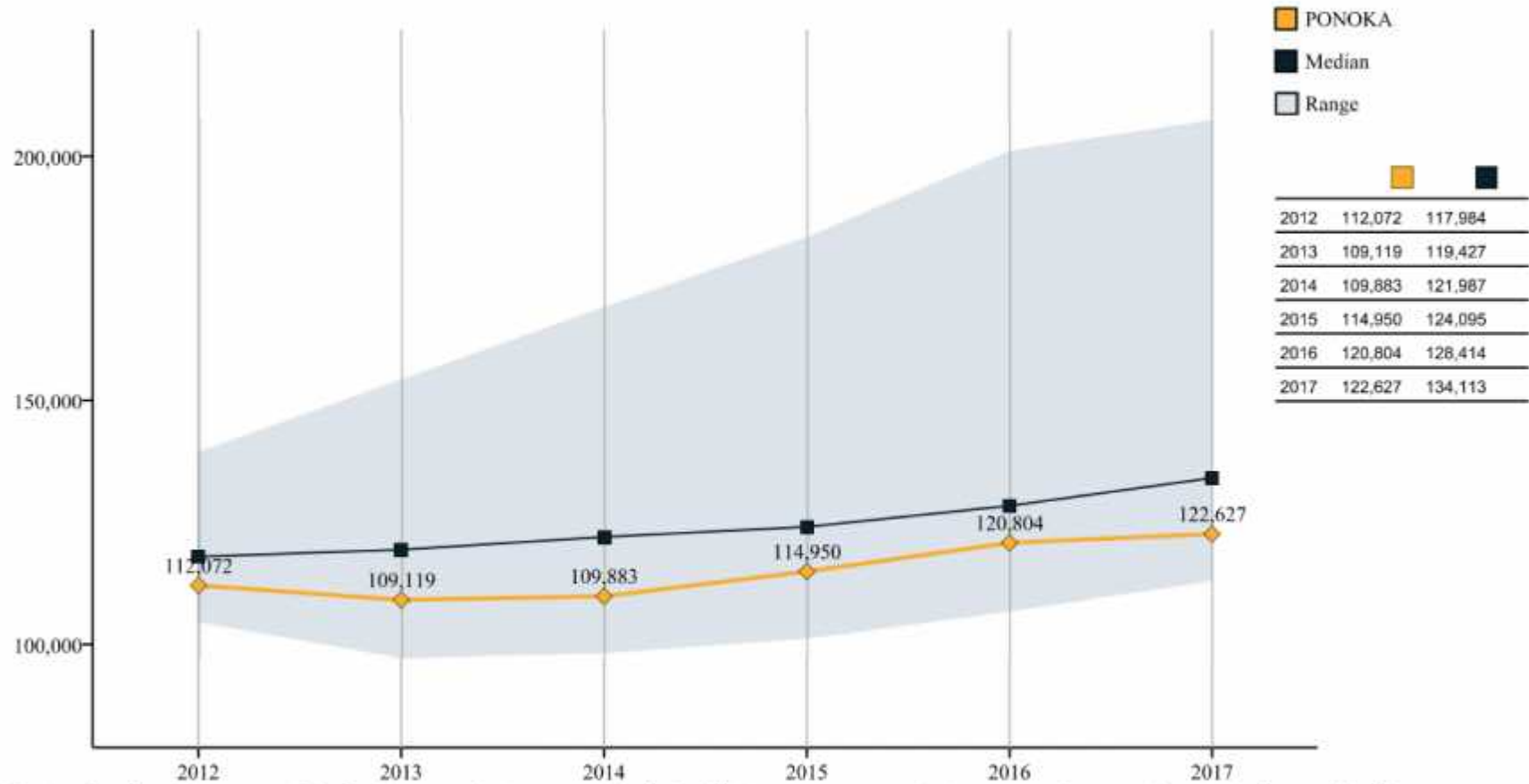
Equalized Tax Rates: Non-Residential



Note: Non-Residential Equalized Tax Rate is calculated based on gross non-residential property taxes and non-residential equalized assessment

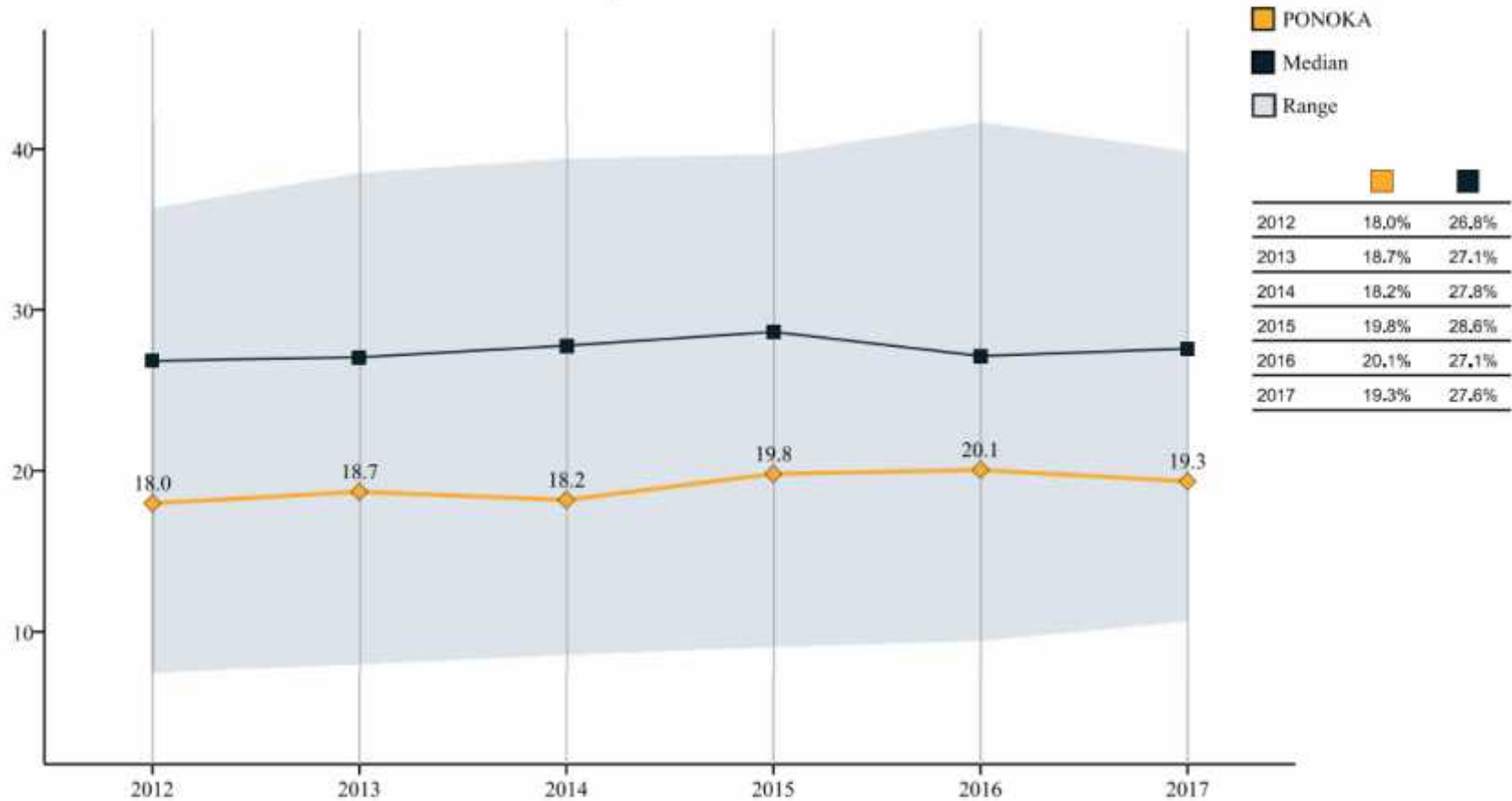
Financial Indicator Graphs
PONOKA

Total Equalized Assessment Per Capita



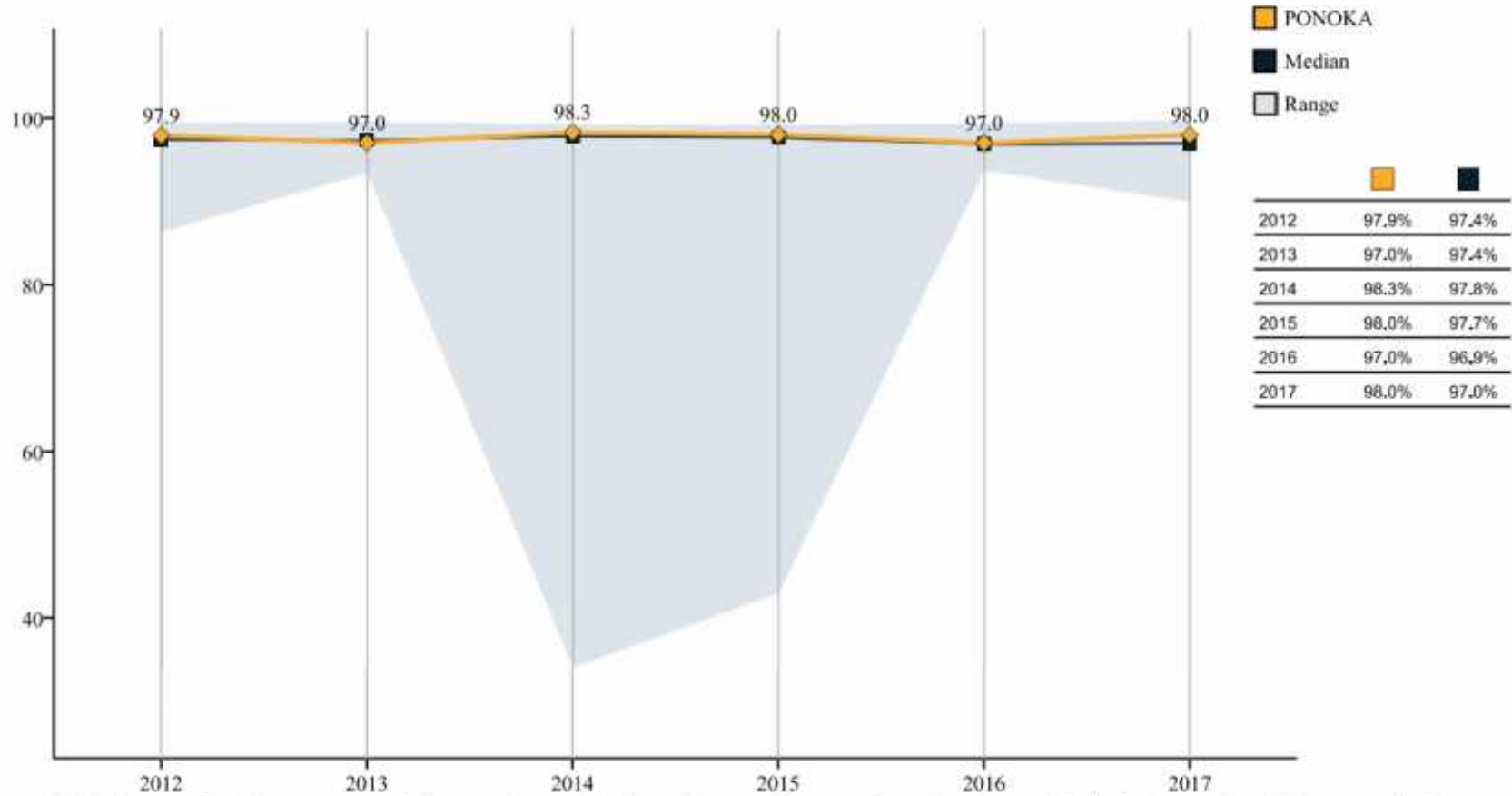
Note: Equalized Assessment Per Capita approximates a municipality's ability to generate property tax revenue in comparison to similar municipalities

Non-Residential Assessment as % of Total Equalized Assessment



Financial Indicator Graphs
PONOKA

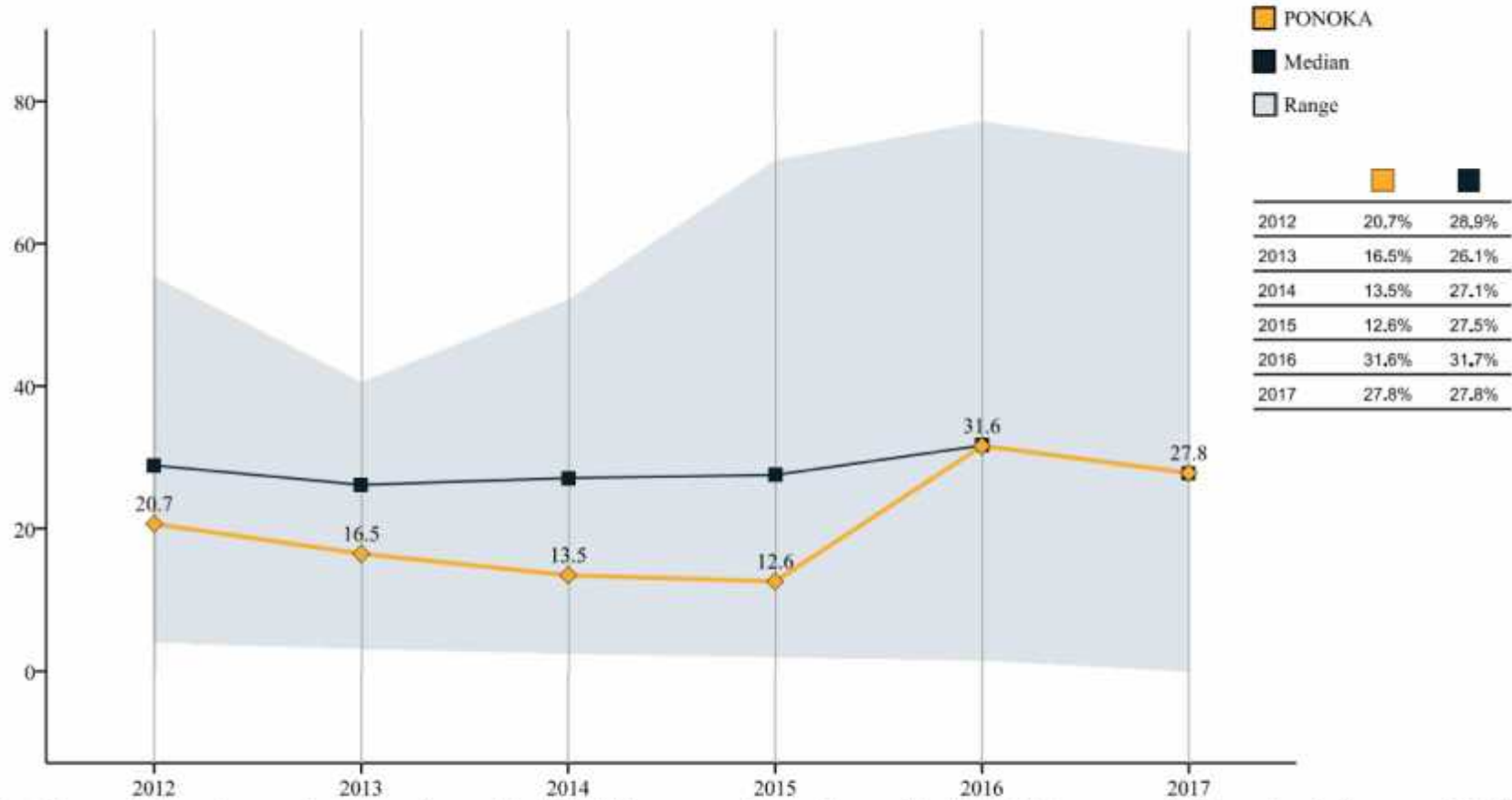
Tax Collection Rates



Note: This indicator reflects the percentage of taxes and grants in place of taxes which are collected by the municipality in the year in which they are levied.

Financial Indicator Graphs
PONOKA

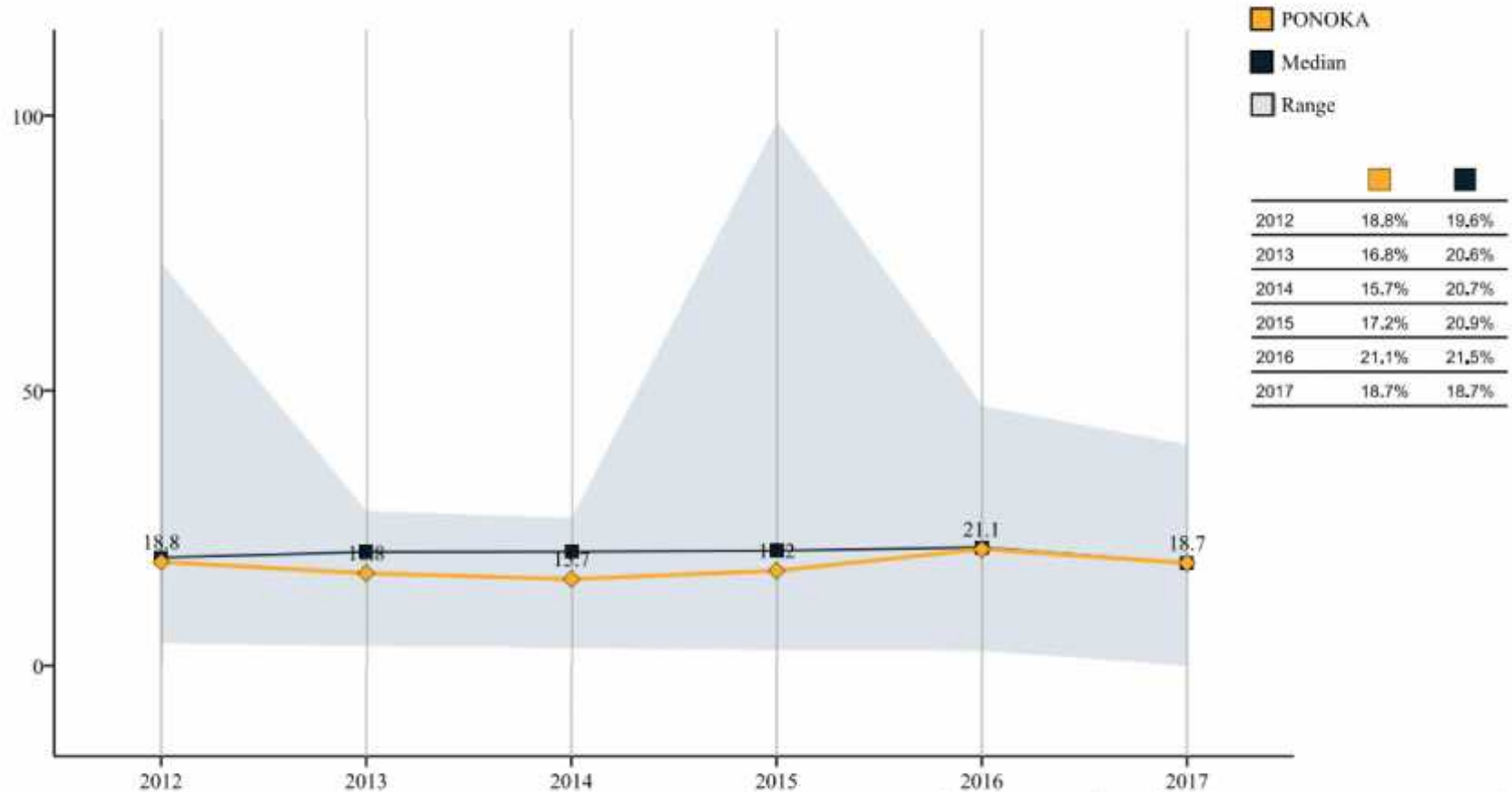
Percent of Debt Limit Used



Note: This graph shows, in percentage terms, the municipality's debt as a percentage of the regulated limit. This is compared to the median for the group of similar municipalities.

Financial Indicator Graphs
PONOKA

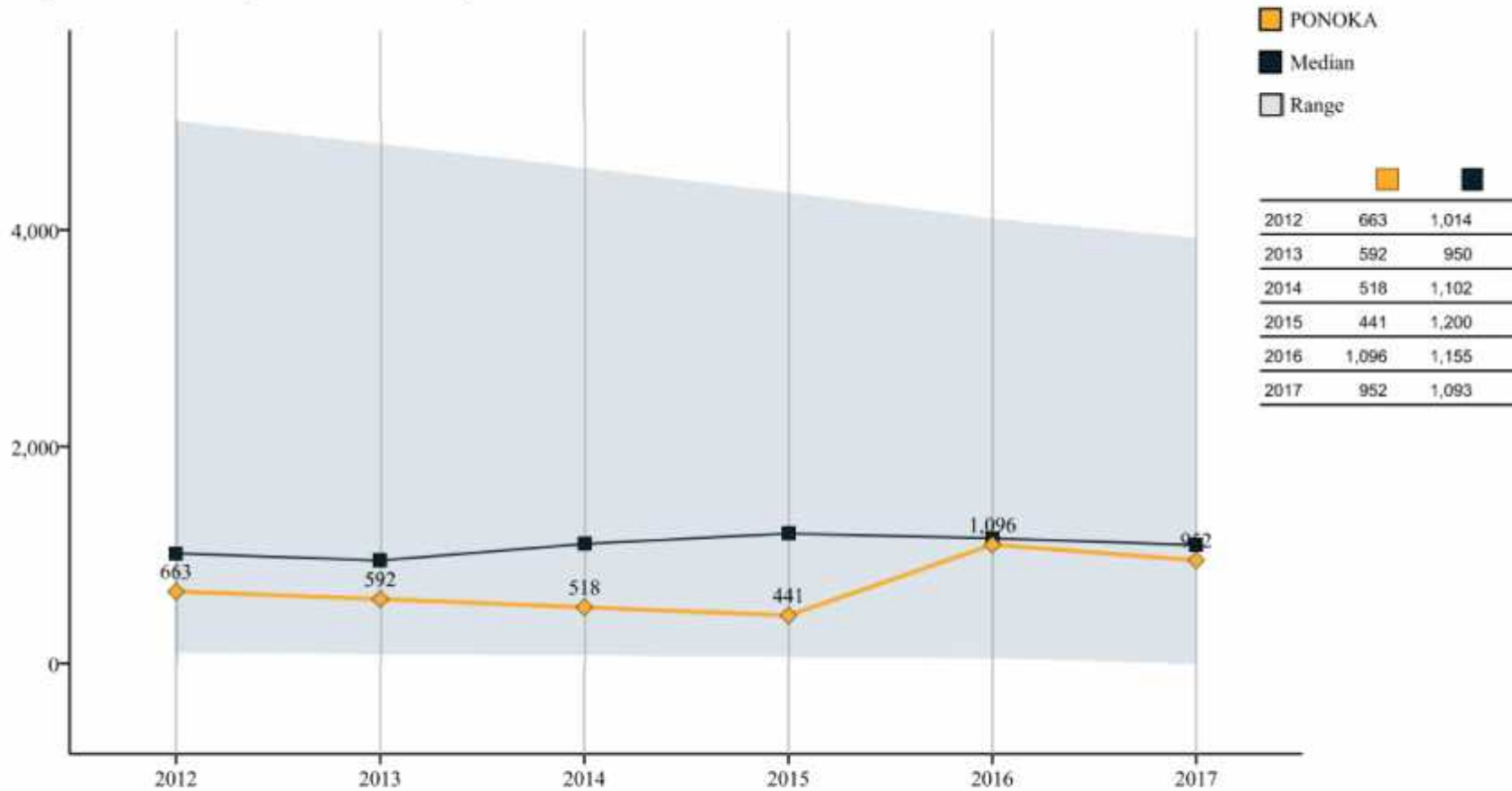
Percent of Debt Service Limit Used



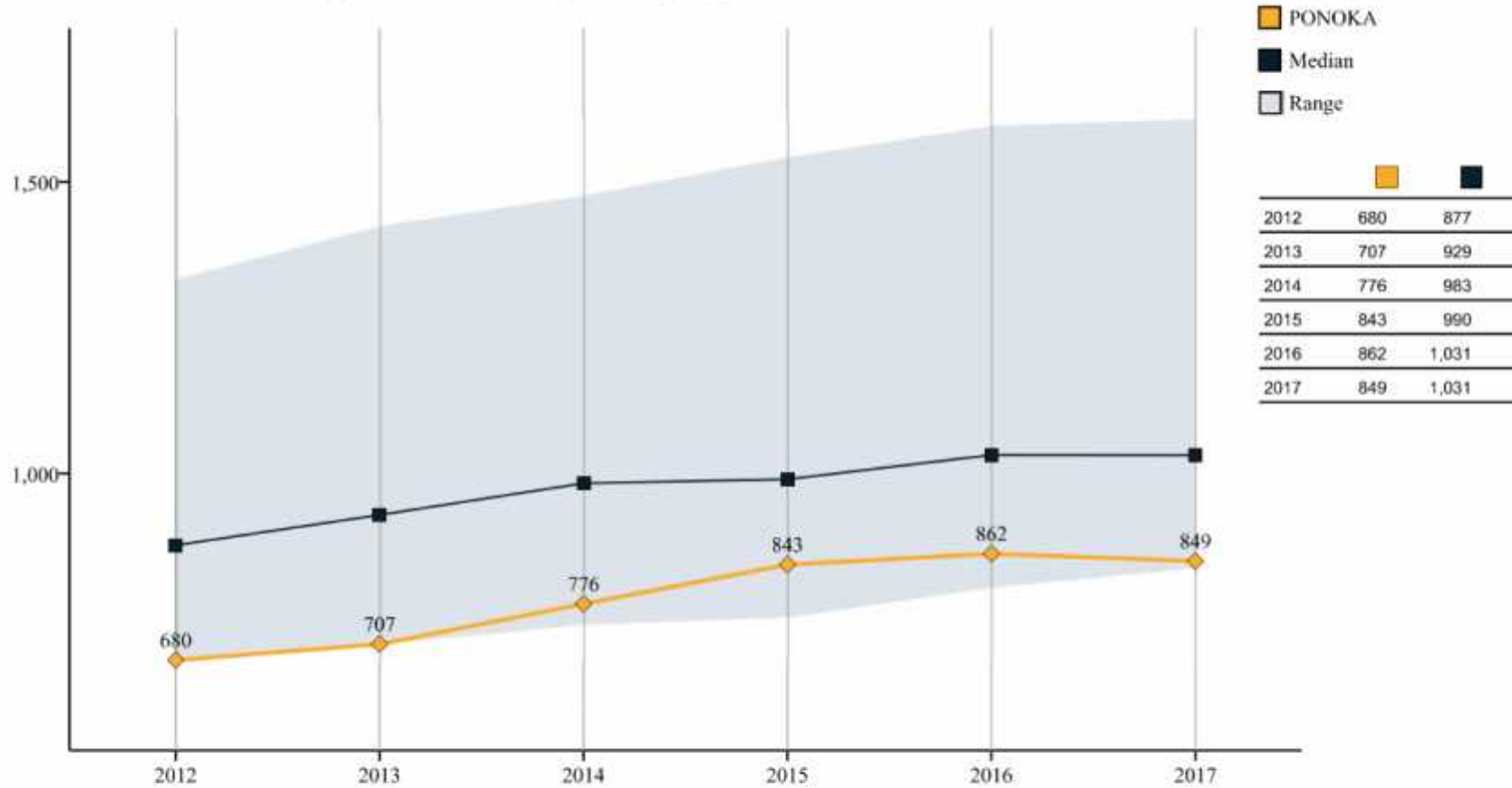
Note: This graph shows, in percentage terms, the municipality's current debt servicing requirement relative to the regulated limit. This is compared to the median for the group of similar municipalities.

Financial Indicator Graphs
PONOKA

Long Term Municipal Debt Per Capita

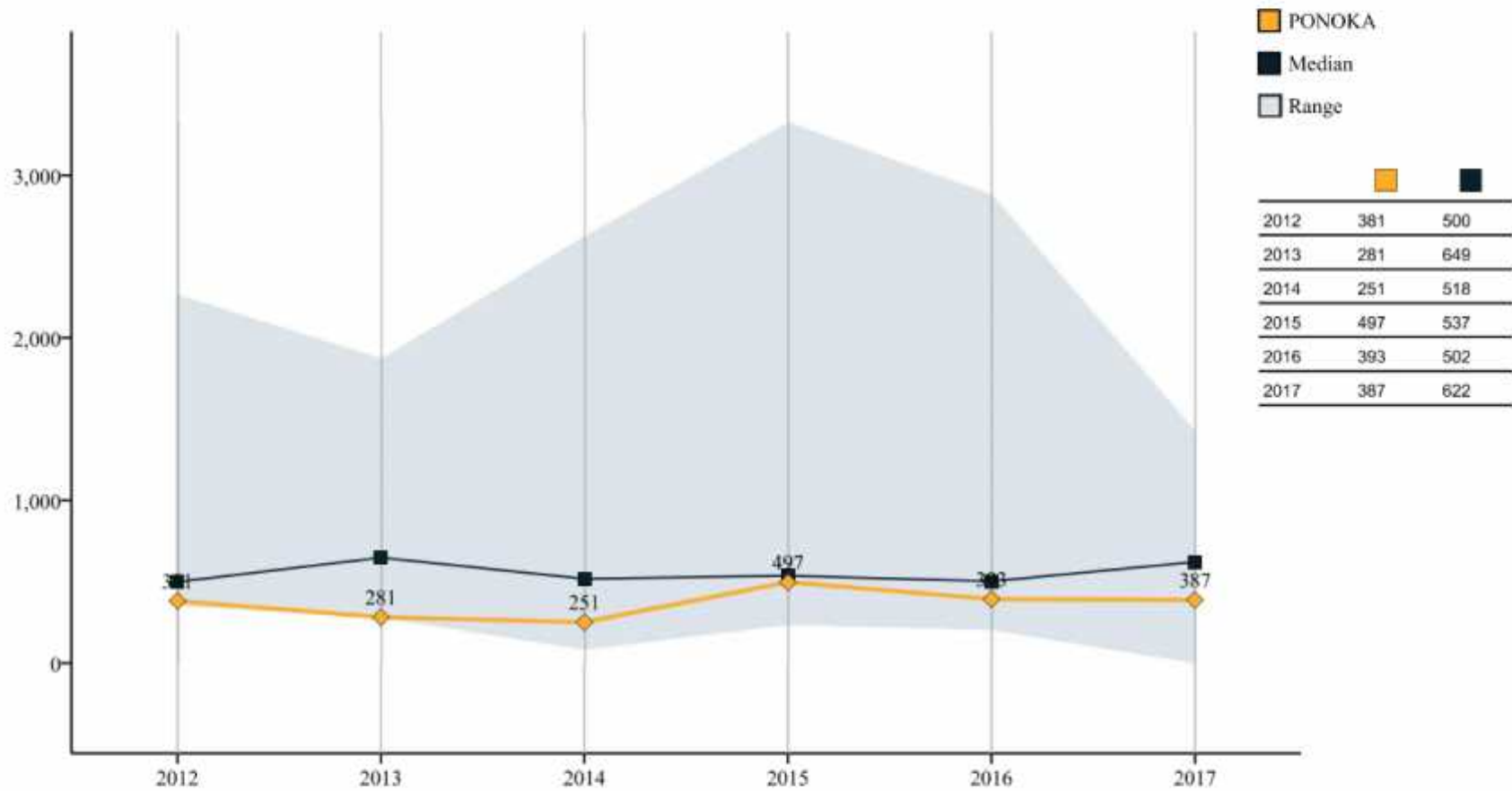


Revenue Sources Per Capita: Net Municipal Property Taxes



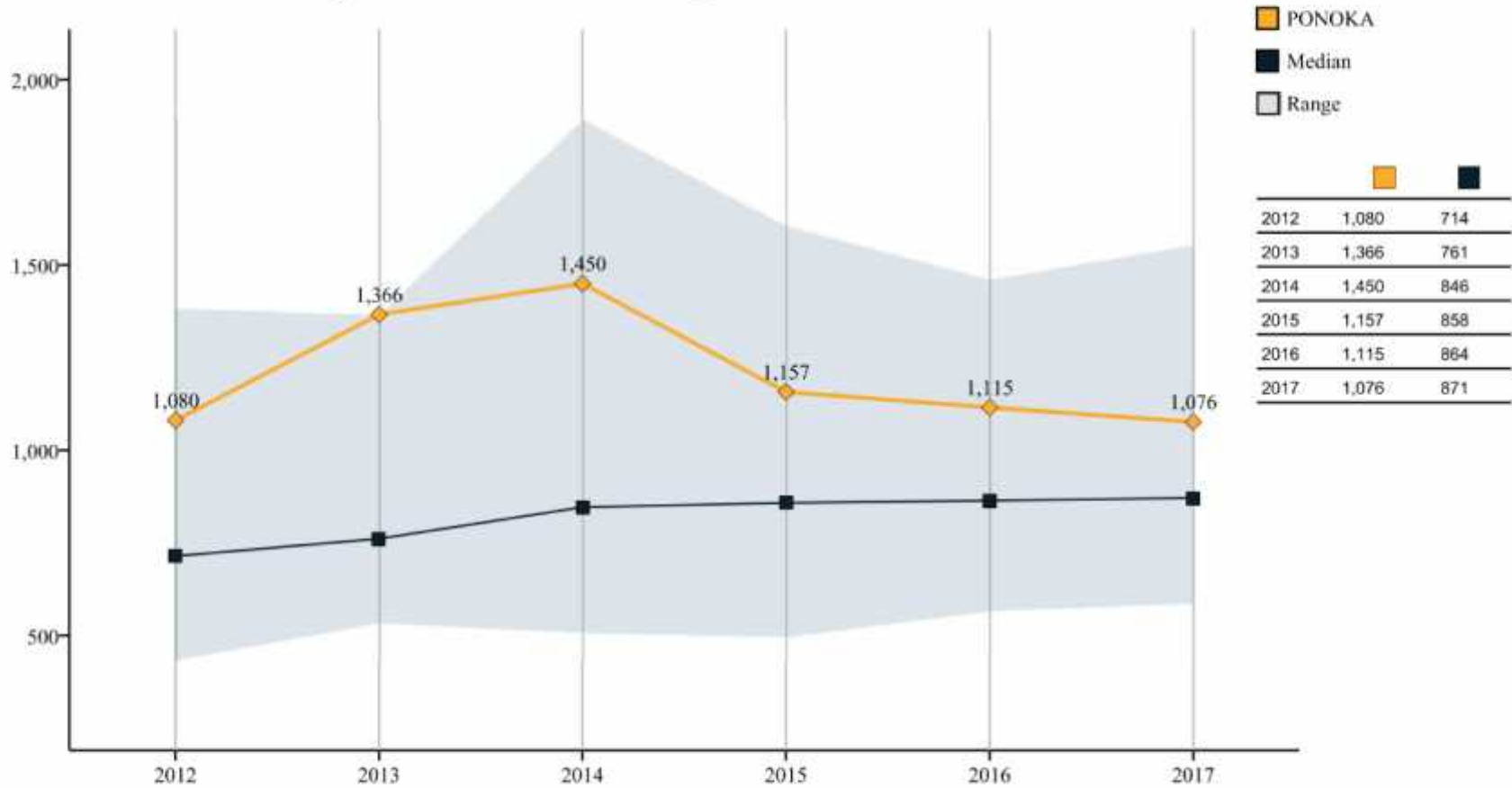
Financial Indicator Graphs
PONOKA

Revenue Sources Per Capita: Total Grants



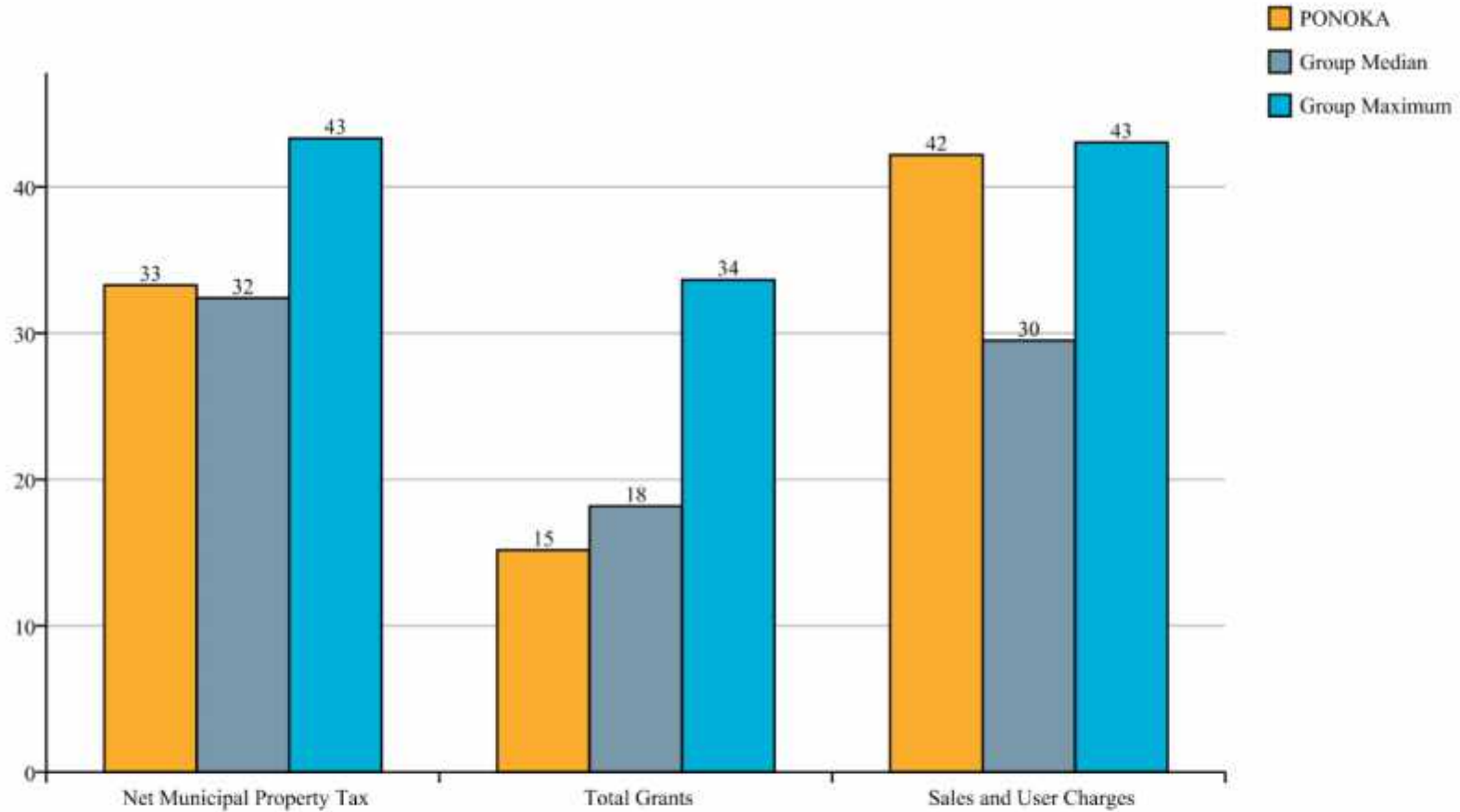
Financial Indicator Graphs
PONOKA

Revenue Sources Per Capita: Sales and User Charges



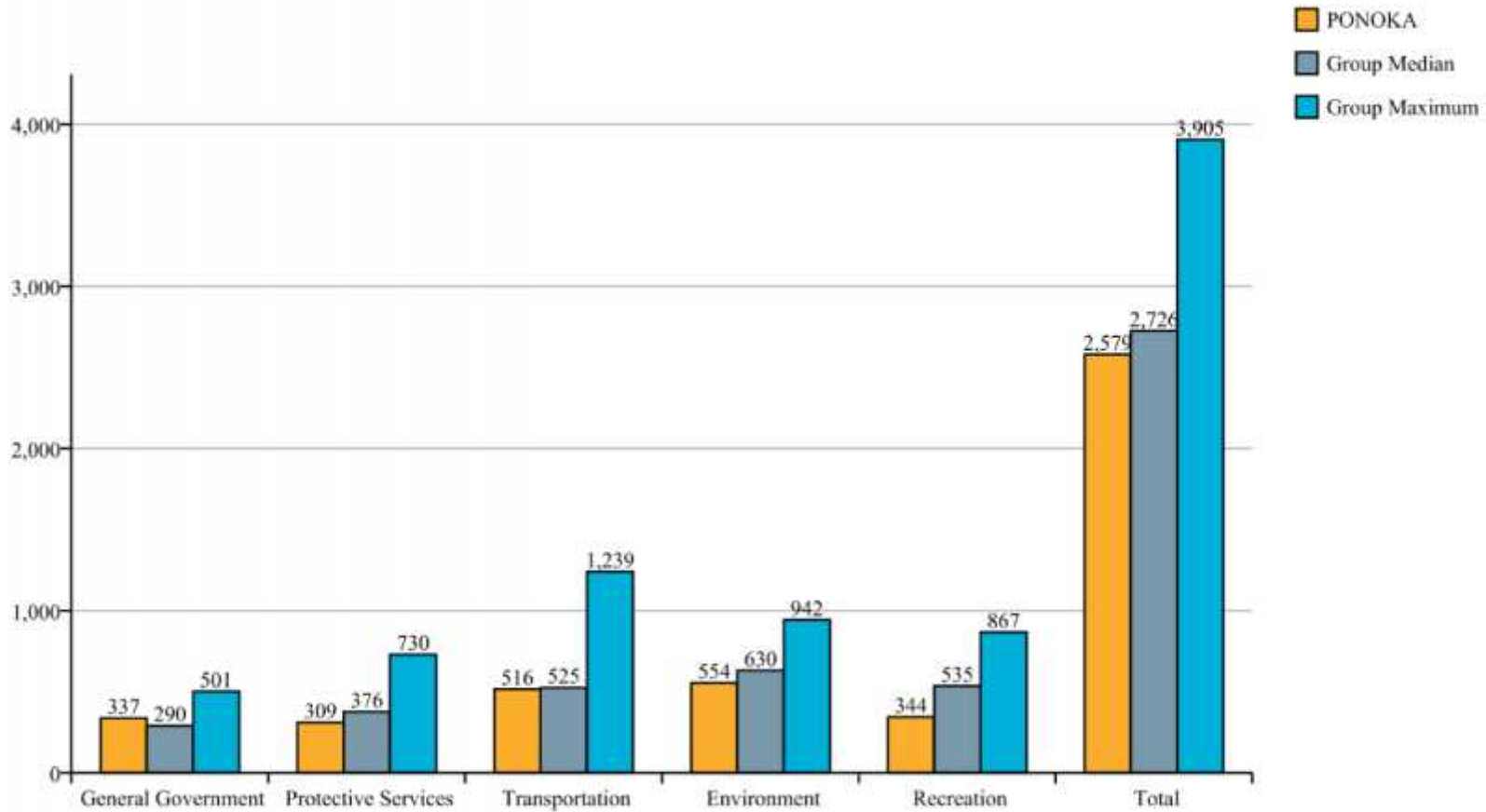
Financial Indicator Graphs
PONOKA

Major Revenue Sources As % of Total Revenue, 2017



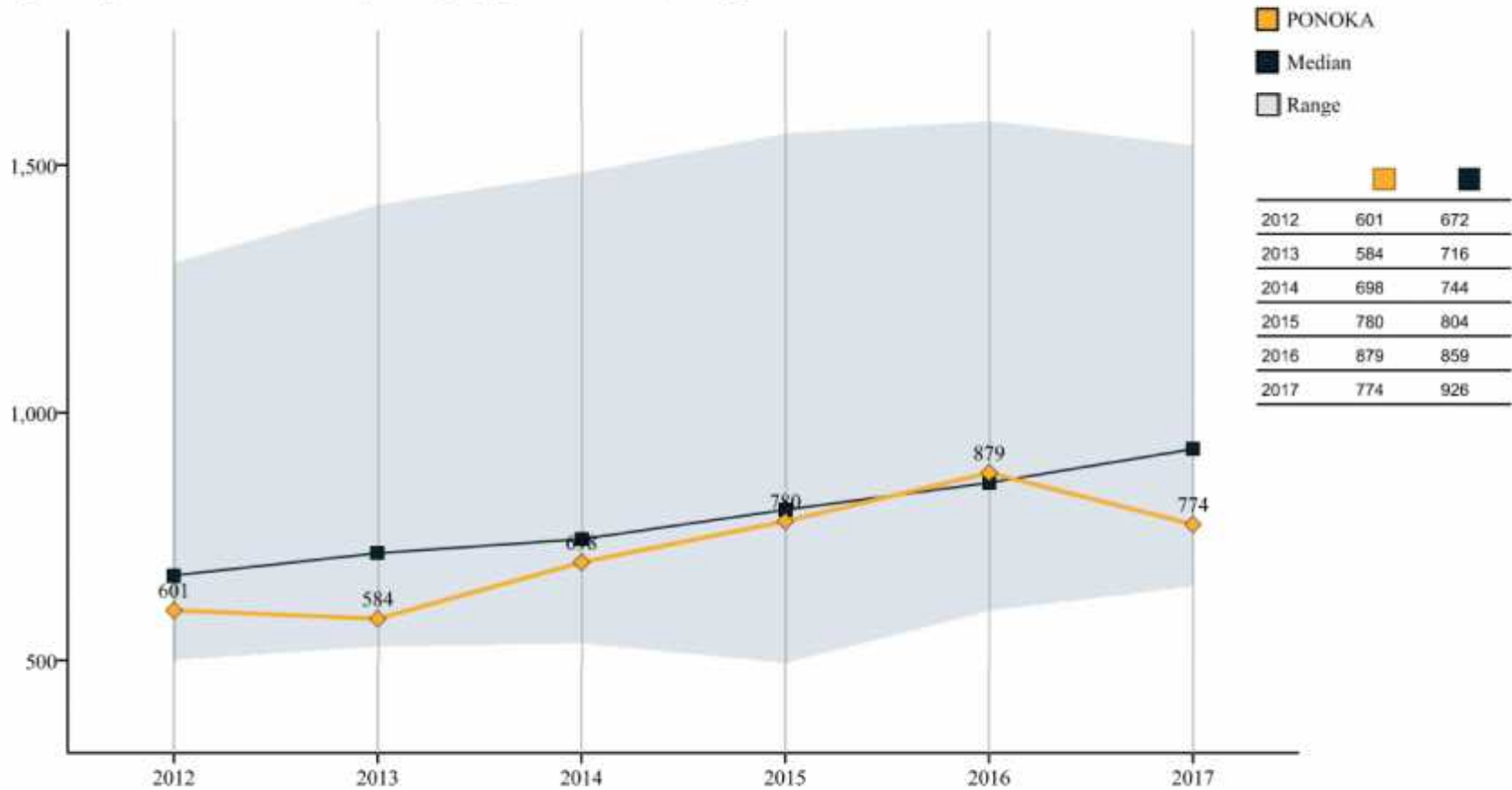
Financial Indicator Graphs
PONOKA

Major Expenditures Per Capita by Broad Function, 2017



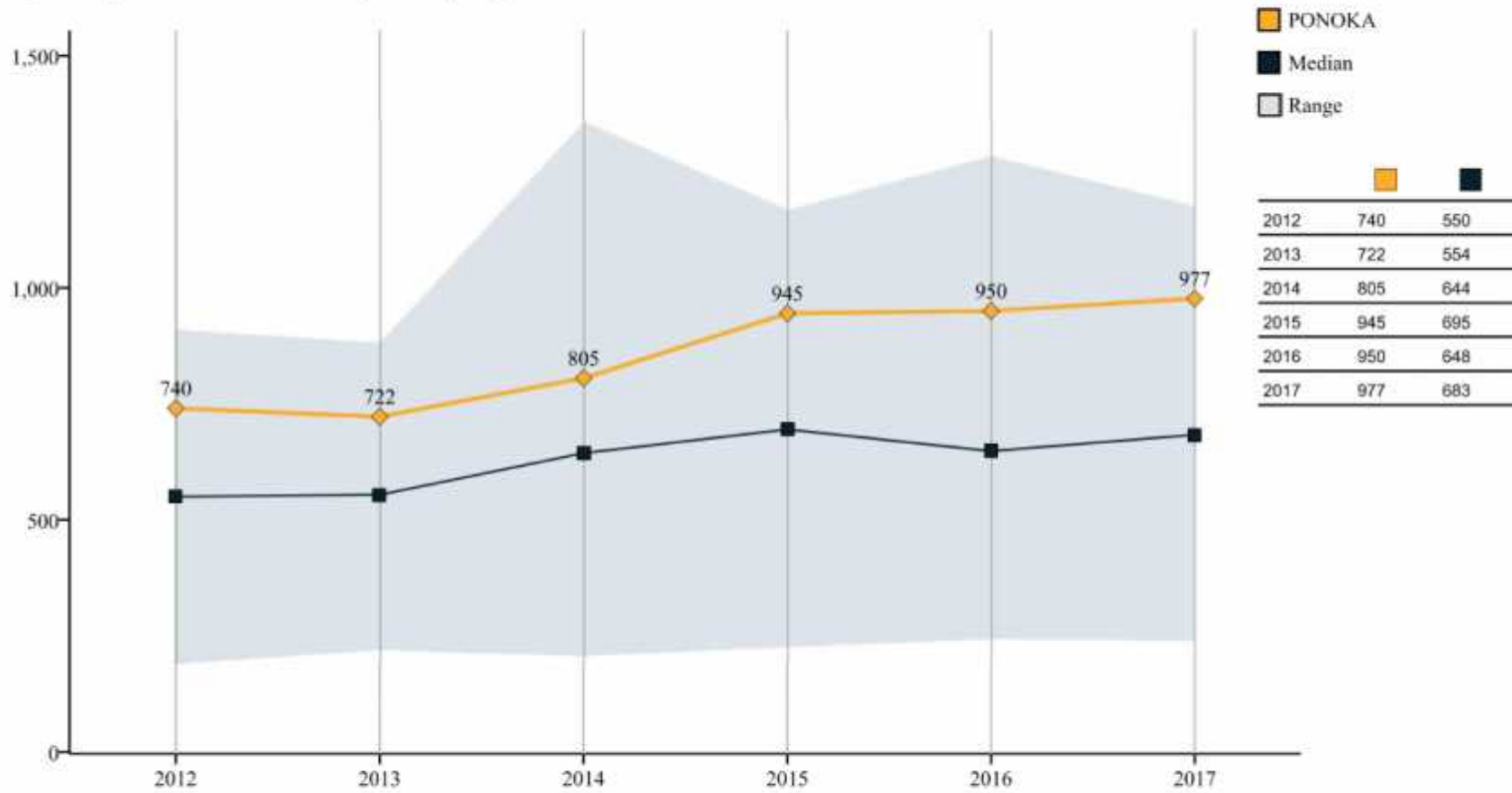
Financial Indicator Graphs
PONOKA

Major Expenditures Per Capita by Type: Salaries, Wages and Benefits



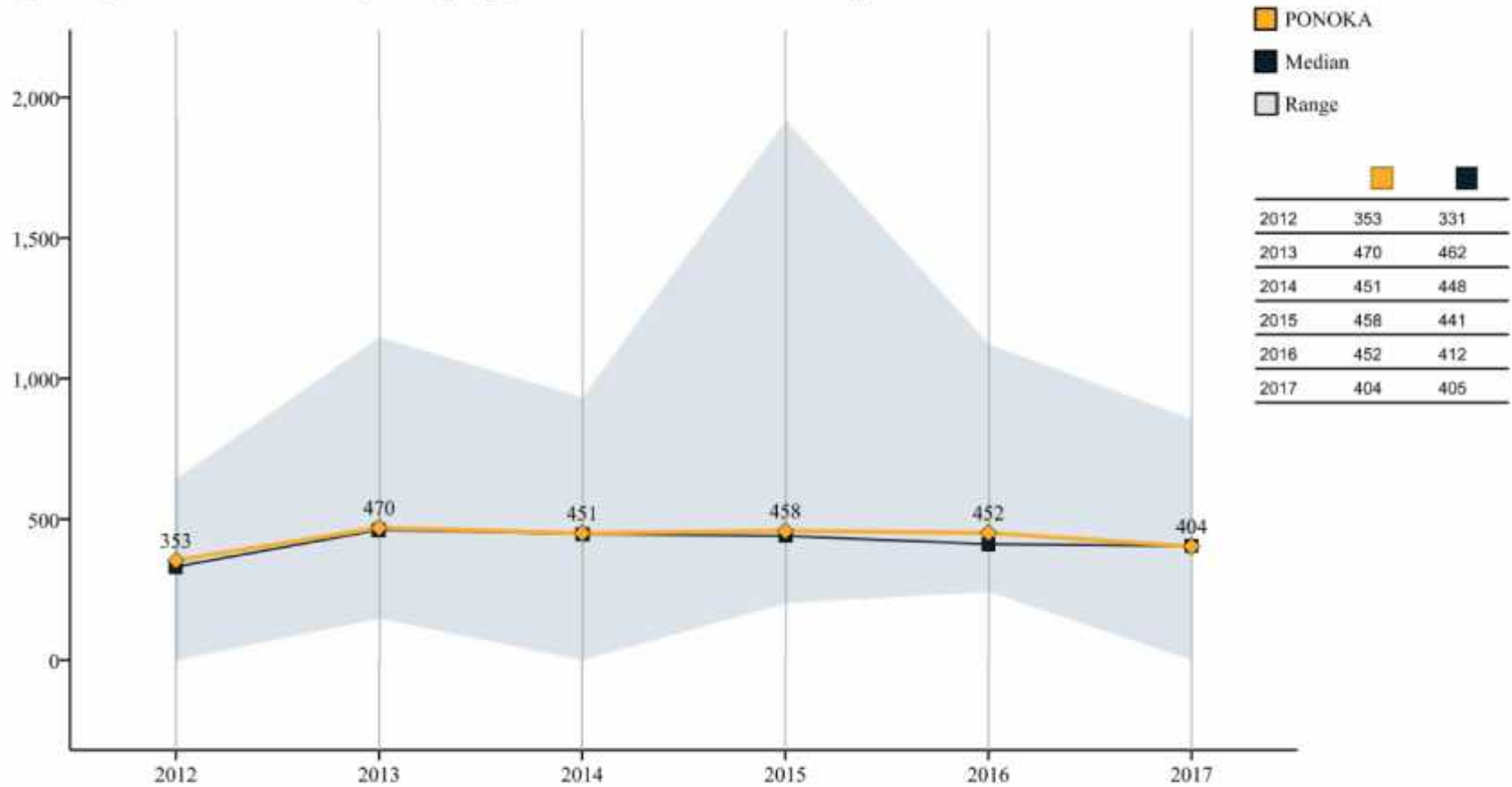
Financial Indicator Graphs
PONOKA

Major Expenditures Per Capita by Type: Contracted and General Services

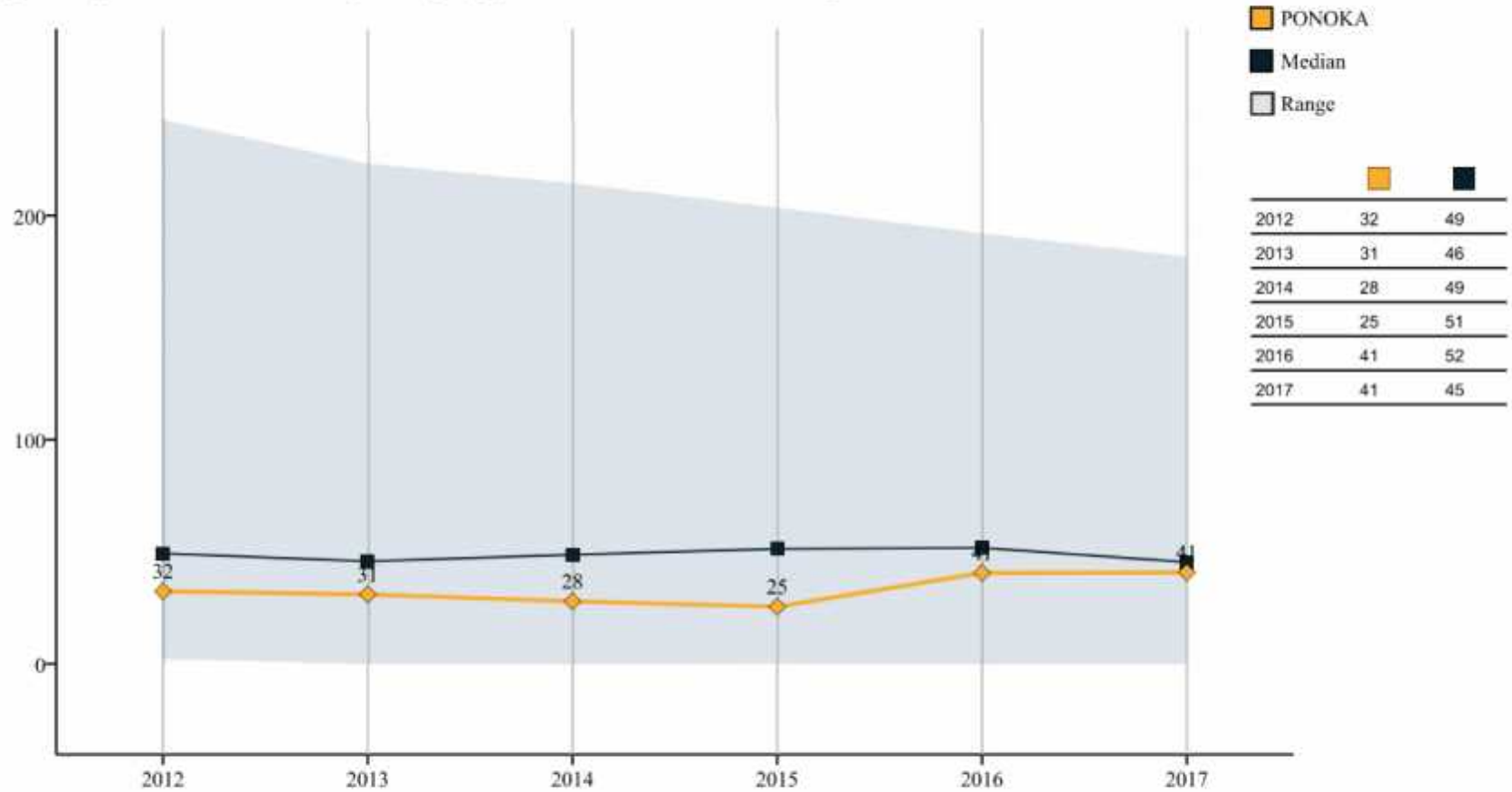


Financial Indicator Graphs
PONOKA

Major Expenditures Per Capita by Type: Materials, Goods, Supplies and Utilities

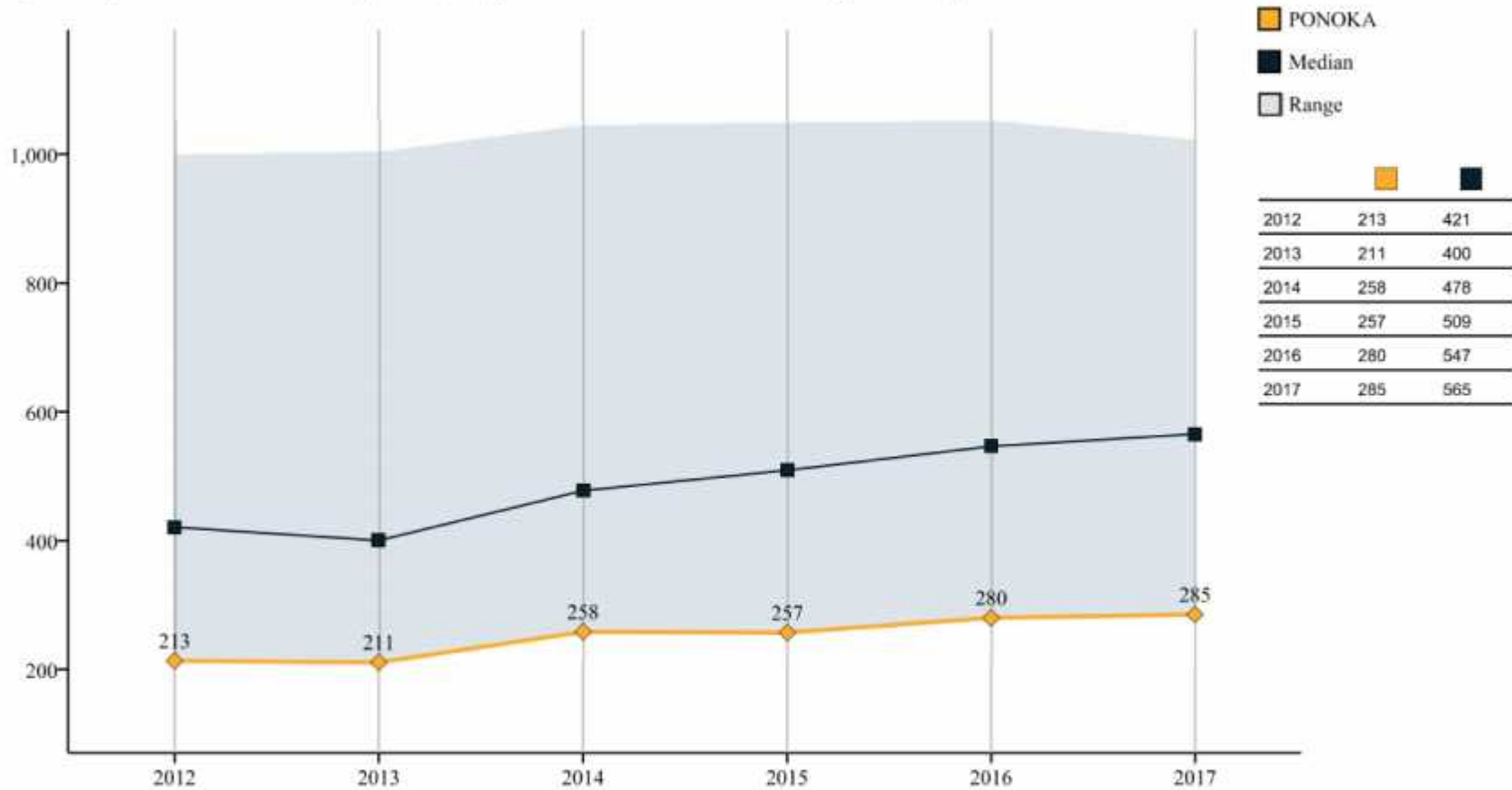


Major Expenditures Per Capita by Type: Interest and Banking



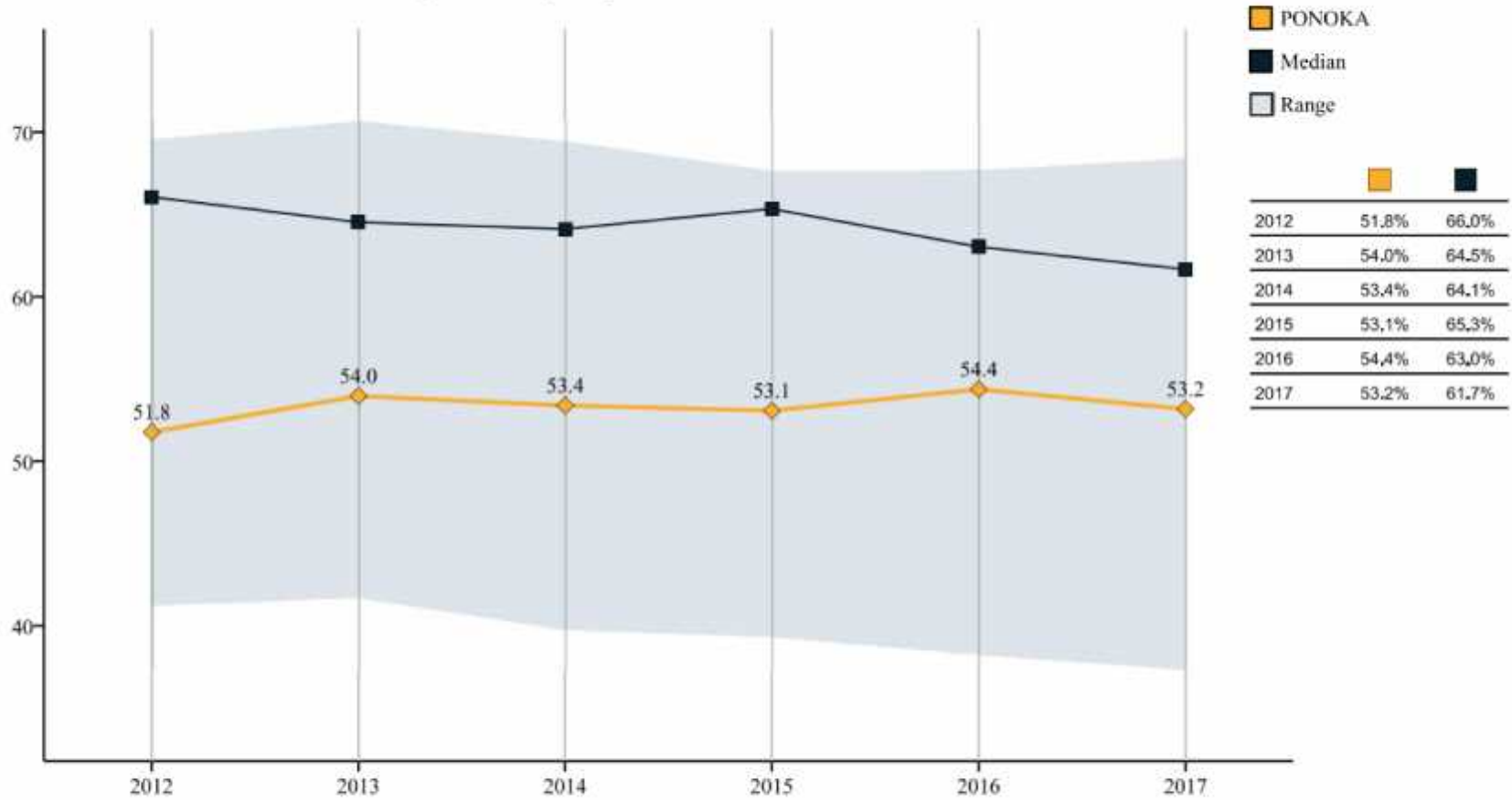
Financial Indicator Graphs
PONOKA

Major Expenditures Per Capita by Type: Amortization of Tangible Capital Assets



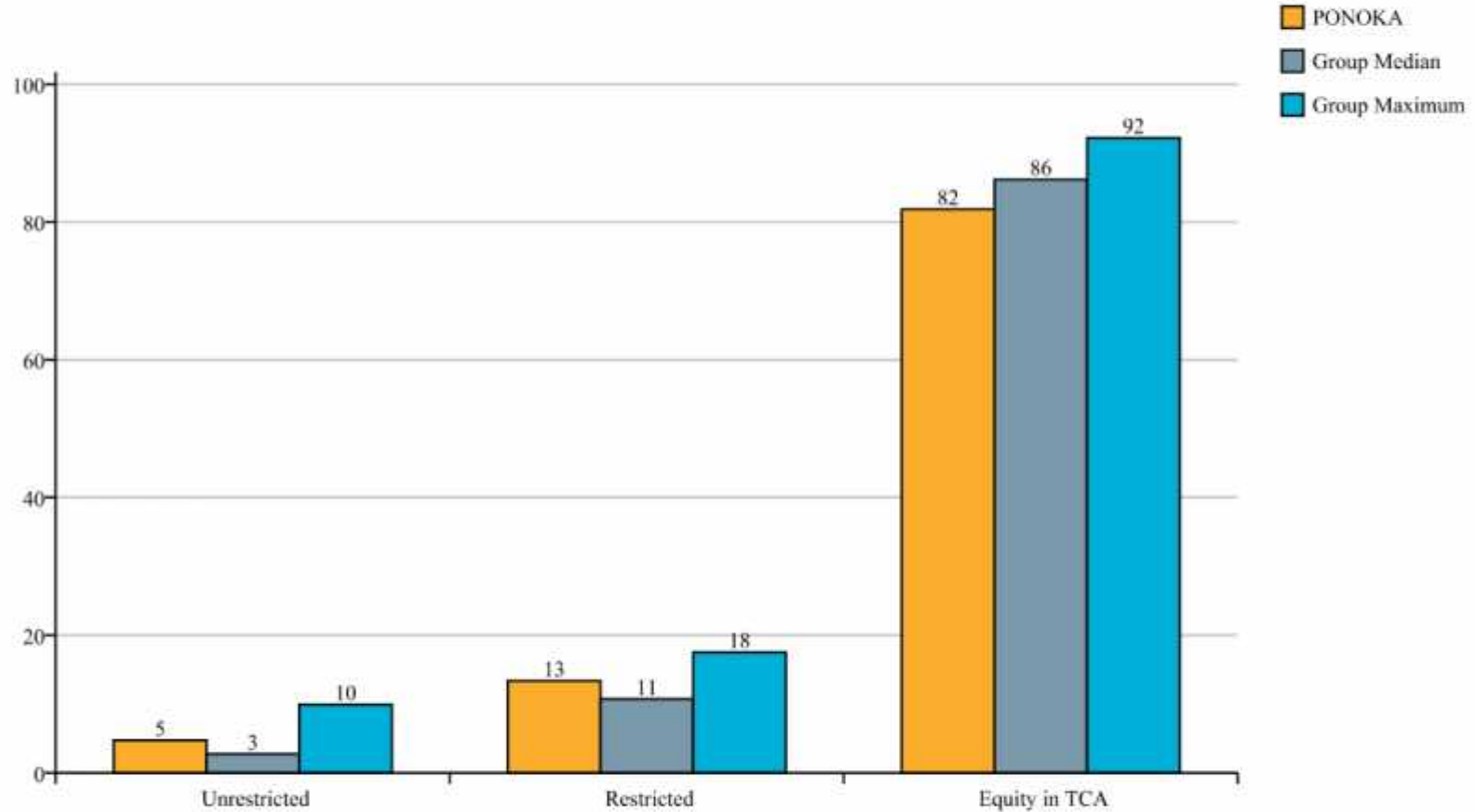
Financial Indicator Graphs
PONOKA

Net Book Value as % of Total Capital Property Costs



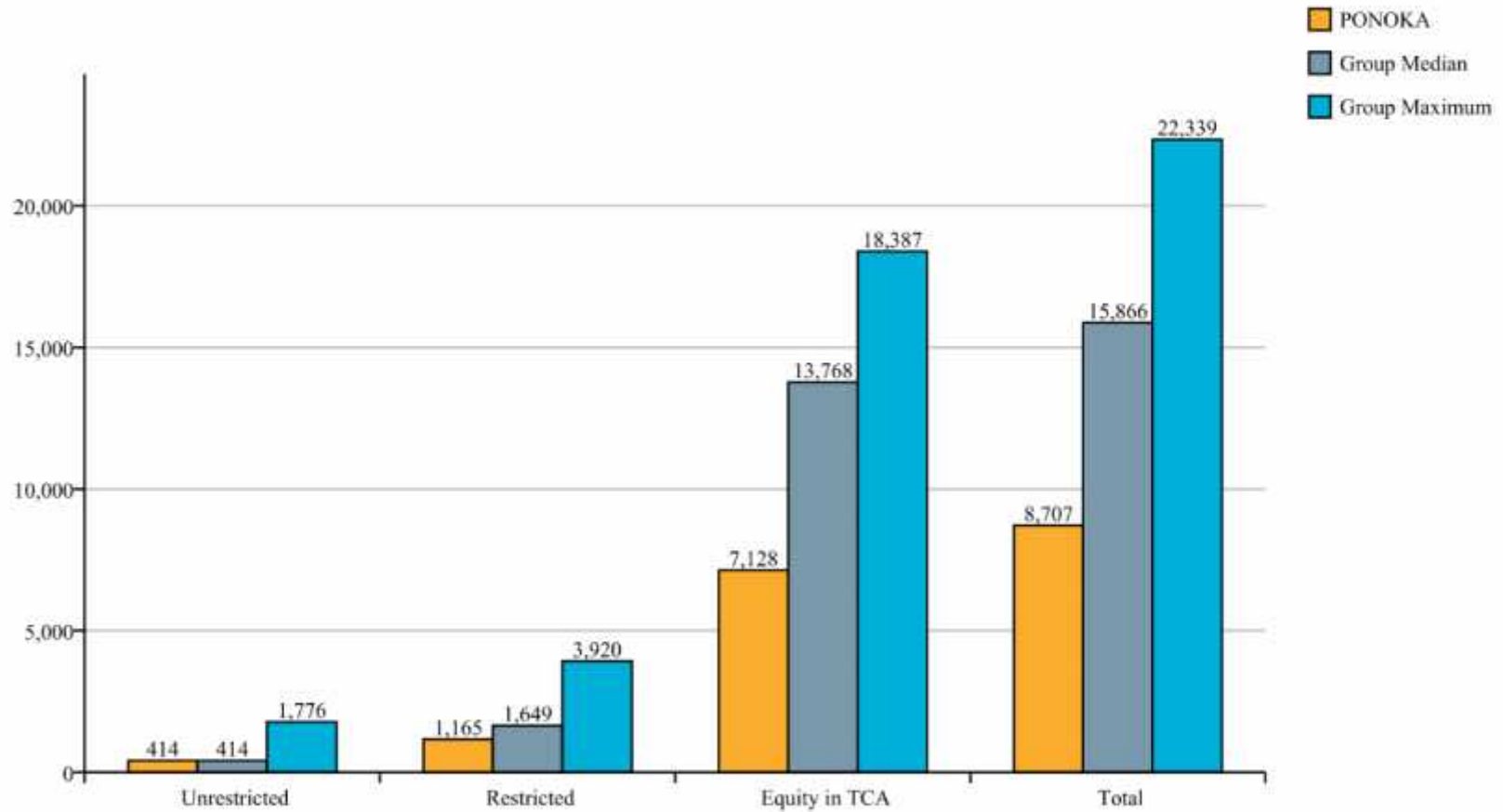
Financial Indicator Graphs
PONOKA

Accumulated Surplus Categories as % of Total, 2017

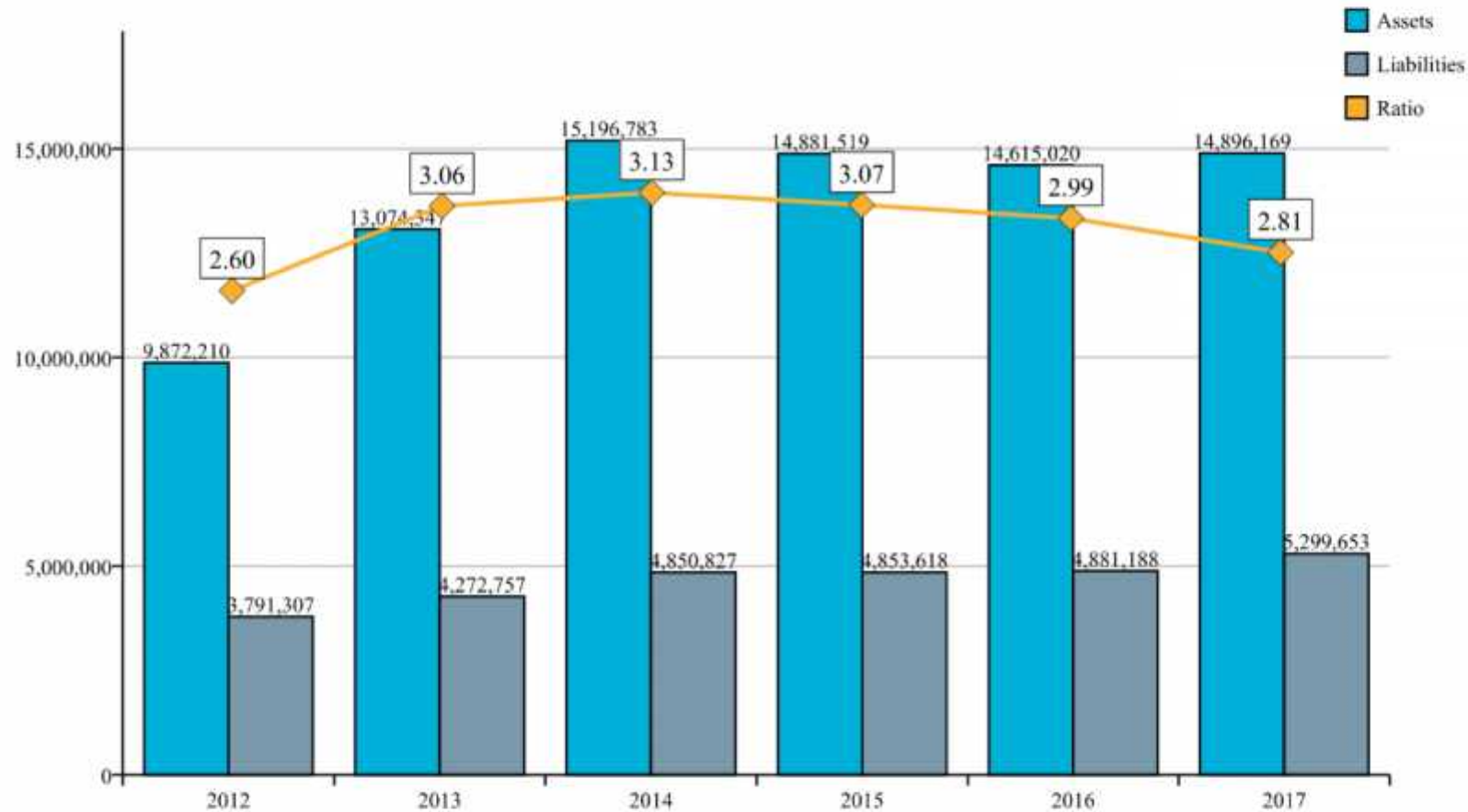


Financial Indicator Graphs
PONOKA

Accumulated Surplus Per Capita, 2017



Ratio of Current Assets to Liabilities



Note: The current ratio calculation measures ability to meet short-term obligations with existing liquid assets. "Current Assets" are those which are liquid in nature (cash or an asset which can be easily converted to cash). Inventory is excluded from the calculation. "Current Liabilities" are generally obligations coming due within the next fiscal year. The ratio is shown in the centre of the column. A ratio greater than one indicates the degree to which current assets exceed current liabilities; a ratio smaller

Financial Indicator Graphs
PONOKA

Group Statistics

<i>Municipality</i>	<i>Equalized Assessment Per Capita</i>	<i>Group Population</i>
BONNYVILLE	179,297	6,422
COALDALE	113,142	8,215
DEVON	135,608	6,578
DRAYTON VALLEY	207,627	7,235
DRUMHELLER	121,055	7,982
INNISFAIL	142,049	7,847
PEACE RIVER	159,184	6,842
PONOKA	122,627	7,229
REDCLIFF	130,685	5,600
ROCKY MOUNTAIN HOUSE	130,579	6,635
SLAVE LAKE	153,662	6,651
ST. PAUL	119,562	5,963
STETTLER	136,637	5,952
TABER	117,960	8,428
VEGREVILLE	141,353	5,708
WAINWRIGHT	132,617	6,270

Alberta Economy



The gross domestic product (GDP) is one of the primary indicators used to gauge the health of the economy. It represents the total dollar value of all goods and services produced over a specific period of time.

“Alberta's GDP at basic prices increased 4.9% in 2017 to \$304.7 billion, the largest increase in Canada, ending two consecutive years of decreases.”

(Source: <https://economicdashboard.alberta.ca/GrossDomesticProduct>)

“Alberta’s economic recovery remains on track through the first half of the year, with 2.7% real GDP growth projected for 2018, unchanged from Budget 2018.

In 2019, strong exports, improving investment and continued population and earnings growth are expected to support real GDP growth of 2.7%, up from the 2.5% forecast at budget.

Despite the solid outlook for Alberta’s economy, there is heightened uncertainty about US trade policies and the impact they may have on growth and investment. While Alberta’s exposure to recently announced trade tariffs is smaller than a number of provinces, a potential escalation of trade actions poses some risk to the economic outlook.”

(Source: <https://www.alberta.ca/budget-economic-outlook.aspx>)

Alberta Economy

Indicators at a Glance

NEW: Economic Activity

The Alberta Activity Index (AAX) was up 3.9% year-over-year (y/y) in August, with year-to-date growth at 3.0%. Alberta's real GDP by industry grew by 4.9% in 2017, the largest gain among the provinces.

Population

Alberta's population was 4,307,110 as of July 1, 2018, an increase of 1.5% from the year prior. Canada's population also grew 1.4% from a year ago.

Migration

Net migration to Alberta was 10,378 in the second quarter of 2018. During this time, Alberta welcomed 9,536 net international migrants. The province also recorded a small net inflow of interprovincial migrants (+842).

NEW: Employment¹

Employment in Alberta dipped by 2,700 jobs in October as an increase in full-time and self-employment was offset by a decline in part-time. Employment remained up 1.8% y/y, reflecting gains mostly in full-time work.

NEW: Unemployment Rate¹

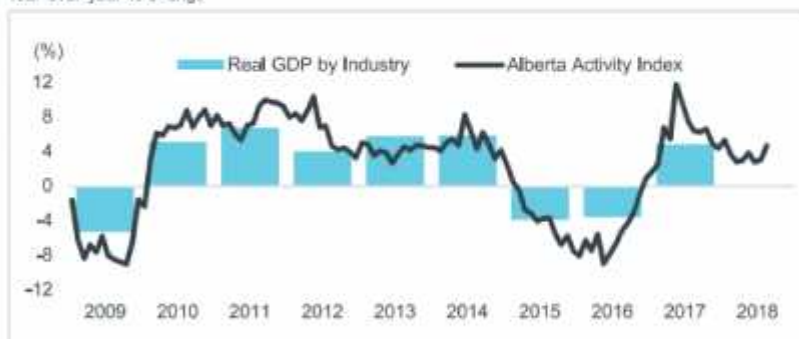
Alberta's unemployment rate jumped 0.3 percentage points to 7.3% in October. Canada's unemployment rate edged down 0.1 percentage points to 5.8%.

Rigs Drilling

The number of active rigs in Alberta averaged 134 in September, up 5.1% y/y. The average rig utilization rate was 32%, up 2.9 percentage points from a year ago.

Economic Activity

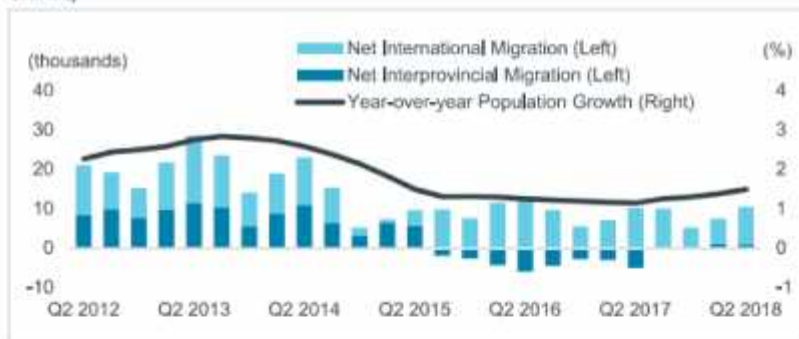
Year-over-year % change



Sources: Statistics Canada and Alberta Treasury Board and Finance

Demographics

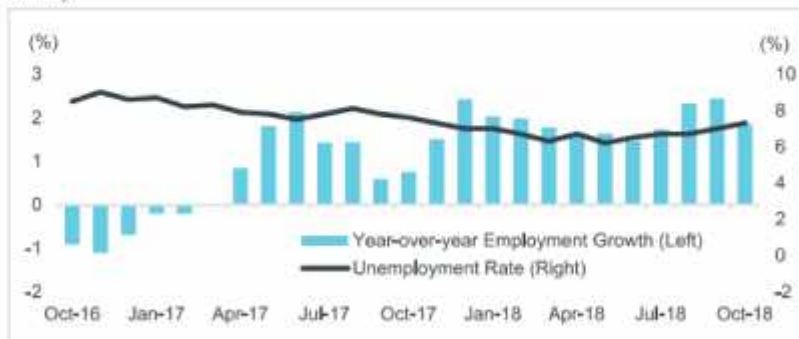
Quarterly



Source: Statistics Canada

Labour Market

Monthly



Source: Statistics Canada

Inflation

The inflation rate in Alberta eased slightly in September to 3.0% y/y, down from 3.1% y/y in the previous month. Inflation excluding food and energy stood at 1.8% y/y.

Average Weekly Earnings¹

Average weekly earnings (AWE) in Alberta was up 3.0% y/y in August to \$1,168, with gains in both the goods and services sectors. On a year-to-date basis, AWE was up 2.7%.

Retail Sales¹

Alberta retail sales ticked down 0.1% m/m to \$6.9 billion in August. However, sales were up 3.2% y/y, led by higher sales at gasoline stations (+23% y/y).

Housing Starts¹

Alberta housing starts declined 33% m/m in September to 22,295 units (annualized). Year-to-date, housing starts have averaged 28,138, 4.2% lower than the same period in the previous year.

New Housing Price Index

In August, Alberta's New Housing Price Index (NHPI) edged down 0.5% m/m. NHPI is 0.7% lower than a year ago with the house-only component down 1.2% y/y, while land prices were up 0.4% y/y.

Building Permits¹

Alberta building permits were down 10.0% y/y in August to \$1.1 billion. Year-to-date, construction intentions are virtually unchanged with a minor gain in both residential permits (+0.2%) and non-residential permits (+0.4%).

¹ Seasonally adjusted

Inflation and Earnings

Monthly, year-over-year % change



Source: Statistics Canada

Retail Sales

Monthly, year-over-year % change



Source: Statistics Canada

Housing Market

Monthly



Source: Statistics Canada, Canada Mortgage and Housing Corporation

Contact: [Daniel Letcher](mailto:Daniel.Letcher@treasury.alberta.ca) 780.427.8845

Please see the [Weekly Economic Review](#) for current analysis on the Alberta economy

	Canadian Dollar (US¢/SCAN)	WTI Oil (\$US/bbl)	NYMEX Natural Gas (\$US/MMBtu)	Alberta Reference Price (SC/GJ)
Latest (November 1, 2018)	76.41	63.69	3.24	0.94 (August)
Fiscal Year-To-Date	76.98	68.95	2.91	0.97

Real GDP by Industry
(2017, year-over-year growth)



CPI Inflation
(September 2018, year-over-year growth)



Unemployment Rate
(October 2018)



Employment
(October 2018, year-over-year growth)



Average Weekly Earnings
(August 2018, year-over-year growth)



Housing Starts
(September 2018, SAAR, year-over-year growth)



Alberta Economic Indicators

	2016	2017	2018YTD	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18
NEW Alberta Activity Index (y/y % change)	-4.5	5.1	3.0	3.2	2.3	2.5	3.9		
Population¹									
Population (thousands)	4,196	4,244	4,307			4,307			
y/y % change	1.2	1.1	1.5			1.5			
Net Interprovincial Migration	-15,108	-15,559	1,438			842			
Net International Migration	41,304	32,324	31,098			9,536			
Labour Market									
NEW Employment (thousands, SA)	2,264	2,287	2,327	2,326	2,328	2,325	2,341	2,338	2,335
m/m change (thousands)				2.9	2.0	-3.6	16.2	-2.9	-2.7
y/y % change	-1.6	1.0	1.9	1.6	1.5	1.7	2.3	2.4	1.8
NEW Unemployment Rate (% SA)	8.1	7.8	6.7	6.2	6.5	6.7	6.7	7.0	7.3
NEW Participation Rate (% SA)	72.5	72.4	72.0	71.6	71.8	71.7	72.1	72.2	72.3
Average Weekly Earnings (\$ SA)	1,119	1,130	1,153	1,145	1,149	1,152	1,168		
y/y % change	-2.4	1.0	2.7	0.0	1.2	2.2	3.0		
Household Sector									
Retail Sales (\$ million, SA)	74,997	80,318	84,716	6,967	6,869	6,890	6,883		
y/y % change	-1.1	7.1	2.6	3.6	1.8	2.8	3.2		
New Vehicle Sales (units, thousands)	224	249	164	25	24	20	21		
y/y % change	-7.6	11.3	-3.7	1.1	-2.7	-10.1	-4.8		
Consumer Price Index (y/y % change)	1.1	1.5	2.6	2.6	2.8	3.5	3.1	3.0	
Excluding Food & Energy	1.7	1.1	1.6	1.4	1.7	2.3	2.2	1.8	
Housing Starts (SAAR, 000's)	24.5	29.5	28.1	35.8	26.1	30.0	33.3	22.3	
y/y % change	-34.2	20.1	-4.4	9.5	-16.0	-11.4	27.0	-23.6	
New Housing Price Index (y/y % change)	-0.5	-0.2	-0.2	-0.1	0.2	-0.2	-0.7		
Resale Home Sales	54,931	57,326	40,222	4,318	4,438	4,464	4,560	4,455	
y/y % change	-7.6	4.4	-4.8	-4.2	-3.2	-0.2	-0.4	-3.6	
Sales to New Listing Ratio	0.50	0.49	0.45	0.39	0.42	0.46	0.46	0.46	
MLS Average Resale Prices (\$ thousands)	396	398	389	385	390	385	387	388	
y/y % change	0.2	0.4	-2.3	-3.8	-2.8	-2.6	-2.1	-1.3	
NEW Consumer Bankruptcies (level)	5,427	5,008	3,348	452	445	427	423		
y/y % change	26.8	-7.7	-1.6	-1.7	2.3	30.2	-6.0		
Business Sector									
NEW Goods Exports (colums base, \$ million)	79,213	100,930	87,878	10,271	10,269	10,424	10,849	9,687	
y/y % change	-14.3	27.4	17.2	14.5	25.5	34.3	33.1	30.3	
NEW Energy Products (\$ million)	51,594	70,346	62,545	7,200	7,393	7,595	7,921	6,841	
y/y % change	-17.5	36.3	19.6	15.1	31.9	45.3	37.8	37.3	
NEW Agricultural Products (\$ million)	6,284	7,310	5,370	683	630	566	523	551	
y/y % change	-2.9	16.3	1.1	-4.0	8.0	6.5	-1.0	10.3	
Rigs Drilling	79	131	136	67	106	143	147	134	
y/y % change	-34.0	66.0	7.6	9.1	21.2	20.2	16.7	5.1	
Manufacturing Shipments (\$ million, SA)	62,587	70,940	50,272	6,256	6,517	6,646	6,590		
y/y % change	-8.1	13.3	7.5	3.0	9.8	15.0	12.4		
Wholesale Trade (\$ million, SA)	71,442	78,032	55,165	7,297	6,845	7,004	6,963		
y/y % change	-9.8	9.2	7.1	9.1	4.9	3.9	6.6		
Building Permits (\$ million, SA)	14,200	14,245	9,373	1,205	1,204	1,053	1,073		
y/y % change	-15.2	0.3	0.3	-4.0	1.0	-2.4	-10.0		
Residential Permits (\$ million, SA)	7,930	8,400	5,638	780	639	558	587		
y/y % change	-19.7	5.9	0.2	2.9	-13.4	-15.4	-24.4		
Non-Residential Permits (\$ million, SA)	6,270	6,845	3,735	425	565	495	486		
y/y % change	-8.5	-6.8	0.4	-14.5	24.4	17.9	16.7		
Non-Fees Building Cons. Price Index ² (y/y % change)	-2.8	1.0	1.5		1.8				

¹ Population data presented on a census year basis (July 1– June 30). The current census year 2016.

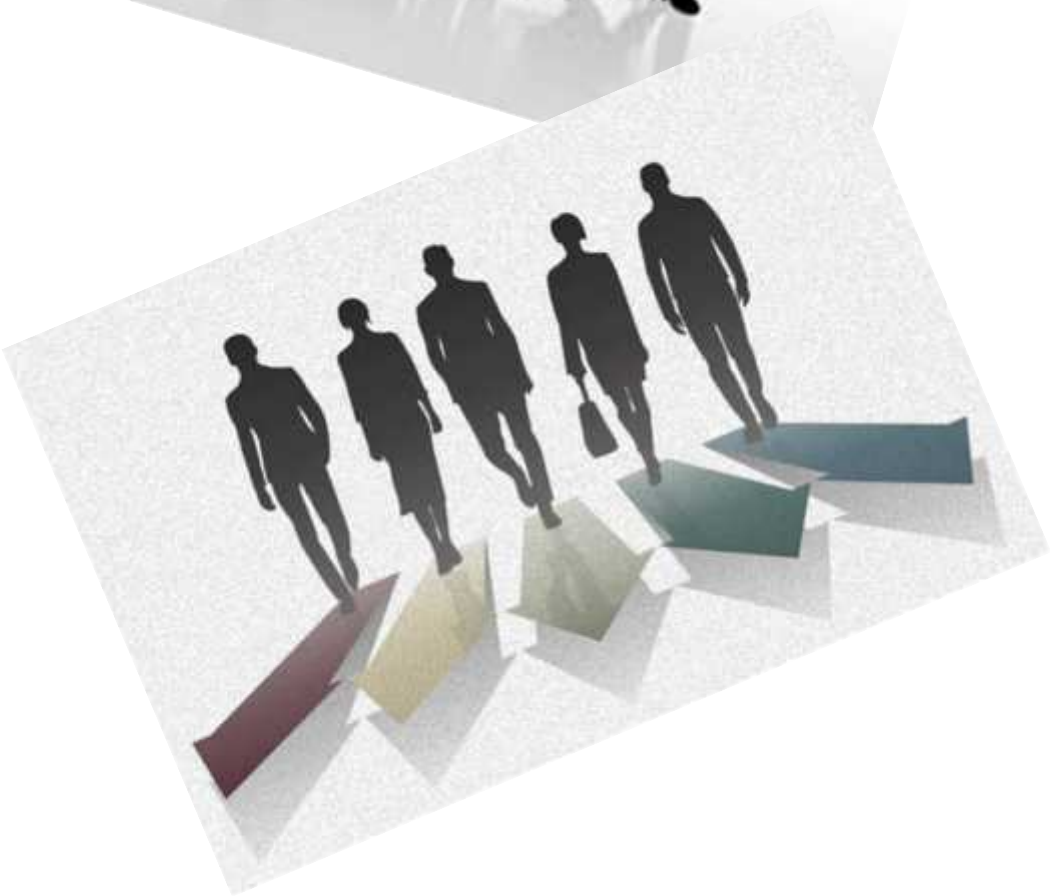
² Quarterly, average of Calgary and Edmonton

YTD (year-to-date).

"SA" denotes seasonally adjusted. "SAAR" denotes seasonally adjusted at annual rate.

All annual data is unadjusted.

Sources: All data is from Statistics Canada except the Alberta Activity Index (Alberta Treasury Board and Finance), Housing Starts (Canada Mortgage and Housing Corporation), MLS Average Resale Prices (Canadian Real Estate Association), Rigs Drilling (Canadian Association of Oilwell Drilling Contractors) and Bankruptcies (Office of the Superintendent of Bankruptcy Canada). All historical data are subject to revision.



Staffing

2019 Staffing—FTE's (Full-Time Equivalent)

	Approved	Proposed	Total
Legislative			0
Mayor	1		
Councillors	6		
Legislative & Corporate Services			15.83
CAO and Administration	4		
Summer Student – Legislative	0.33		
Finance & Administration	6.5		
Information Technology	2		
Communications	1		
Human Resources	0.7	0.30	
Municipal Intern	1		
Protective Services			5
RCMP Support Staff	4		
Bylaw Enforcement (<i>note 1</i>)	1		
Fire Chief (<i>note 4</i>)	1	(1)	
Fire & Protective Services Secretary	1	(1)	
Operations			28.06
Operations and Engineering	4		
Public Works	8.72		
Waste Transfer	2		
Utilities (Water)	5.34		
Electrical	4		
Building & Grounds Maintenance	4		
Planning & Development			5.33
Planning (<i>note3</i>)	4		
Summer Student – P&D	0.33		
Economic Development (<i>note2</i>)	1		
Community Services			16.67
Recreation Office	1		
Summer Student – Rec Office	0.33		
Aquaplex	8.74		
Arena	6.6		
Total Approved FTE Positions	79.59	(1.70)	70.89

Please note the following:

- 1) **Bylaw Enforcement is vacant and unfunded**
- 2) **Economic Development is vacant and unfunded**
- 3) **Planning Technician is vacant and unfunded**
- 4) **Fire & Protective Services have been removed from FTE's**



2019 Budget Information

Understanding Property Taxes



Each year, Municipal Councils determine the amount of money they need to operate their municipality.

From this amount, Council subtracts the known revenues (for example, licenses, grants, and permits). The remainder is the amount of money the municipality needs to raise through property taxes in order to provide services for the year.

This revenue requirement is then used to calculate the **tax rate**. The tax rate is the percentage of **assessed value** at which each property is taxed in a municipality. The revenue requirement is divided by the assessment base (the total value of all assessed properties in the municipality).

The tax rate calculation is expressed in the following formula:

$$\frac{\text{Revenue requirement}}{\text{Assessment base}} = \text{Tax Rate}$$

The mill rate is the tax rate expressed as \$ per \$1000 of assessed value.

The tax rate is applied to each individual property assessment using the following formula:

$$\text{Property assessment} \times \text{Tax rate} = \text{Taxes payable}$$

This formula means that the assessed value of the property in dollars is multiplied by the tax rate set by the municipality. The result is the amount of taxes to be paid for each assessed property.

A municipality may adjust its tax rate on a yearly basis depending on its revenue requirement. The tax rate a municipality chooses to set depends on the assessment base in the municipality and the amount of money it needs to generate using the property tax.

If Council requires more revenue to run the municipality and the assessment base in the municipality has remained the same, Council will have to increase its tax rate to generate the additional revenue.

If the assessment base in the municipality increases, and the tax rate remains the same, more tax dollars will be collected compared to the previous year. To collect the same amount of revenue, Council would reduce its tax rate to reflect the increased assessment base.



Property Tax Calculation

The following equations illustrate how a Municipal Council uses its assessment base and revenue requirements to determine the tax rate for the municipality.

Revenue requirement \$1,000,000

Assessment base \$100,000,000

The tax rate is calculated as follows:

Revenue requirement = Tax Rate
Assessment base

$$\frac{\$1,000,000}{\$100,000,000} = 0.010$$

The tax rate in a municipality with this assessment base and this revenue requirement is 0.010 or 1%.

Next, the municipality applies the tax rate to each property listed on the assessment roll. For example, the tax bill for a home assessed at \$85,000 would be calculated as follows:

Property assessment X Tax rate = Taxes payable

$$\$85,000 \times 0.010 = \$850.00$$

The owner of a home assessed at \$85,000 in this municipality would receive a property tax bill of \$850.



Administration

Introduction to General Administration & Corporate Services



The General Administration and Corporate Services Division lies at the core of all Town of Ponoka programs and services. This Division operates behind the scenes providing critical supports that enable the Town's front-line Departments to deliver essential services and programs to citizens most efficiently and effectively.

The fundamental internal structure and services provided by the General Administration and Corporate Services Division allow the organization to achieve success and respond to the needs of citizens. These services and supports include recruiting and training staff, optimizing the benefits of technology, providing legal, financial and legislative advice and supporting the activities of Town Council.

The five Departments included in this Division are Legislative, Legislative Services, General Administration (IT, Finance and Accounting), Human Resources and Communications

Core Services Include:

Financial Services

- Accounting Services and Support
- Accounts Payable
- Accounts Receivable
- Financial Risk Management
- Capital Budgeting
- Financial Reporting, Compliance and Controls
- Tangible Capital Asset Financial Management
- Long-Range Financial Planning
- Operational Budget Development
- Financial System Management and Support
- Taxation and Assessment
- Utility Billing
- Grant Applications and Management
- Payroll
- Cemetery Operation Services
- Electrical Administration
- Insurance Services

Strategic/Corporate Business Planning and Performance

Intergovernmental Relations

Websites and Digital Assets

Organizational Effectiveness

Core Services Continued:



Legislative Services

- Bylaw and Policy Development and Management Support
- Election Management Support
- Procurement of Legal Advice
- Boards and Committee Membership Recruitment and Support
- Governance Advisory
- Council Administrative Support
- Freedom of Information and Protection of Privacy (FOIP) Administration and Advisory Services
- Executive Assistance to the CAO

Human Resources

- Recruitment and Hiring
- Labour Relations
- Health and Safety
- Compensation Structure
- Performance Evaluation Support and Leadership
- Employee Relations
- Training and Development
- Employee and Family Assistance
- Employee Wellness
- Benefit Plans and Administration

Information Technology

- IT Security and Back-Up Systems
- Business Data Solutions and Development
- Computer Infrastructure Support
- Technology Planning
- Technology Procurement and Training
- Information Governance
- Business Systems Support and Maintenance

Communications

- Public Engagement and Consultation
- Communications Planning
- Internal Communications
- Issues Management Support
- Social Media
- Organizational Advertising
- Marketing Communications
- Emergency and Crisis Communications

General Administration



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$9,304,285	\$9,292,399	\$11,886
Requisition Expenses	(2,434,000)	(2,341,000)	(93,000)
Other Revenue	3,829,230	3,200,686	628,544
Electrical & Utility Revenue	7,185,500	6,763,500	422,000
Grants	1,215,670	1,232,820	(17,150)
<i>Total Revenue</i>	<i>19,100,685</i>	<i>18,148,405</i>	<i>952,280</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	6,357,382	6,066,724	290,658
Training & Development	78,000	95,500	(17,500)
<i>Total Salaries & Benefits</i>	<i>6,435,382</i>	<i>6,162,224</i>	<i>273,158</i>
<i>Purchased Services</i>			
Professional Services	479,217	295,500	183,717
RCMP Contract	1,450,000	1,400,000	50,000
Electrical Distribution Expenses	1,788,800	1,751,300	37,500
Other Purchased Services	3,860,190	3,451,056	409,134
<i>Total Purchased Services</i>	<i>7,578,207</i>	<i>6,897,856</i>	<i>680,351</i>
<i>Purchased Supplies</i>			
Purchases	1,139,510	1,097,084	42,426
Utilities	727,116	614,300	112,816
Water Purchases	1,220,000	1,441,300	(221,300)
<i>Total Purchased Supplies</i>	<i>3,086,626</i>	<i>3,152,684</i>	<i>(66,058)</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	348,480	255,060	93,420
Other Expenses	1,651,990	1,680,581	(28,591)
<i>Total Other Expenses</i>	<i>2,000,470</i>	<i>1,935,641</i>	<i>64,829</i>
<i>Total Operating Expenses</i>	<i>19,100,685</i>	<i>18,148,405</i>	<i>952,280</i>

General Administration



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$9,151,730	\$9,060,515	\$91,215
Requisition Expenses	-2,434,000	-2,341,000	-93,000
Other Revenue	575,000	638,400	-63,400
Electrical & Utility Revenue			
Grants	183,000	183,000	
<i>Total Revenue</i>	<i>7,475,730</i>	<i>7,540,915</i>	<i>-65,185</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
<i>Purchased Services</i>			
<i>Purchased Supplies</i>			
<i>Other Expenses</i>			
Other Expenses	92,500	45,000	47,500
<i>Total Other Expenses</i>	<i>92,500</i>	<i>45,000</i>	<i>47,500</i>
<i>Total Operating Expenses</i>	<i>92,500</i>	<i>45,000</i>	<i>47,500</i>
<i>Income (Loss) from Operations</i>	<i>7,383,230</i>	<i>7,495,915</i>	<i>-112,685</i>

Amortization

Administration



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$856,330	\$255,037	\$601,293
Grants	23,000	43,000	-20,000
<i>Total Revenue</i>	<i>879,330</i>	<i>298,037</i>	<i>581,293</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	1,778,467	1,633,240	145,227
Training & Development	25,500	42,000	-16,500
<i>Total Salaries & Benefits</i>	<i>1,803,967</i>	<i>1,675,240</i>	<i>128,727</i>
<i>Purchased Services</i>			
Professional Services	289,217	196,500	92,717
Other Purchased Services	1,401,907	831,105	570,802
<i>Total Purchased Services</i>	<i>1,691,124</i>	<i>1,027,605</i>	<i>663,519</i>
<i>Purchased Supplies</i>			
Purchases	180,410	159,557	20,853
Utilities	135,816	48,000	87,816
<i>Total Purchased Supplies</i>	<i>316,226</i>	<i>207,557</i>	<i>108,669</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	235,480		235,480
Other Expenses	66,050	24,000	42,050
<i>Total Other Expenses</i>	<i>301,530</i>	<i>24,000</i>	<i>277,530</i>
<i>Total Operating Expenses</i>	<i>4,112,847</i>	<i>2,934,402</i>	<i>1,178,445</i>
<i>Income (Loss) from Operations</i>	<i>-3,233,517</i>	<i>-2,636,365</i>	<i>-597,152</i>
Amortization	445,000	264,000	181,000

Legislative



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$17,000	\$8,500	\$8,500
<i>Total Revenue</i>	<i>17,000</i>	<i>8,500</i>	<i>8,500</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	209,955	191,260	18,695
<i>Total Salaries & Benefits</i>	<i>209,955</i>	<i>191,260</i>	<i>18,695</i>
<i>Purchased Services</i>			
Other Purchased Services	74,175	60,175	14,000
<i>Total Purchased Services</i>	<i>74,175</i>	<i>60,175</i>	<i>14,000</i>
<i>Purchased Supplies</i>			
Purchases	1,000	3,000	-2,000
<i>Total Purchased Supplies</i>	<i>1,000</i>	<i>3,000</i>	<i>-2,000</i>
<i>Other Expenses</i>			
	-	-	-
<i>Total Operating Expenses</i>	<i>285,130</i>	<i>254,435</i>	<i>30,695</i>
<i>Income (Loss) from Operations</i>	<i>-268,130</i>	<i>-245,935</i>	<i>-22,195</i>
<i>Amortization</i>			

Legislative Administration



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	457,142	361,750	95,392
Training & Development	8,500	28,000	-19,500
<i>Total Salaries & Benefits</i>	<i>465,642</i>	<i>389,750</i>	<i>75,892</i>
<i>Purchased Services</i>			
Professional Services	75,000	75,000	
Other Purchased Services	21,500	14,700	6,800
<i>Total Purchased Services</i>	<i>96,500</i>	<i>89,700</i>	<i>6,800</i>
<i>Purchased Supplies</i>			
Purchases		1,000	-1,000
<i>Total Purchased Supplies</i>		<i>1,000</i>	<i>-1,000</i>
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>562,142</i>	<i>480,450</i>	<i>81,692</i>
<i>Income (Loss) from Operations</i>	<i>-562,142</i>	<i>-480,450</i>	<i>-81,692</i>
<i>Amortization</i>			

General Administration



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$343,500	\$246,537	\$96,963
Grants	23,000	43,000	-20,000
<i>Total Revenue</i>	<i>366,500</i>	<i>289,537</i>	<i>76,963</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	875,267	884,350	-9,083
Training & Development	12,000	8,000	4,000
<i>Total Salaries & Benefits</i>	<i>887,267</i>	<i>892,350</i>	<i>-5,083</i>
<i>Purchased Services</i>			
Professional Services	140,825	121,500	19,325
Other Purchased Services	334,625	687,130	-352,505
<i>Total Purchased Services</i>	<i>475,450</i>	<i>808,630</i>	<i>-333,180</i>
<i>Purchased Supplies</i>			
Purchases	150,850	152,557	-1,707
Utilities		48,000	-48,000
<i>Total Purchased Supplies</i>	<i>150,850</i>	<i>200,557</i>	<i>-49,707</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses	66,050	24,000	42,050
<i>Total Other Expenses</i>	<i>66,050</i>	<i>24,000</i>	<i>42,050</i>
<i>Total Operating Expenses</i>	<i>1,579,617</i>	<i>1,925,537</i>	<i>-345,920</i>
<i>Income (Loss) from Operations</i>	<i>-1,213,117</i>	<i>-1,636,000</i>	<i>422,883</i>
Amortization	264,000	264,000	

Human Resources



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	\$119,212	\$81,450	\$37,762
Training & Development	2,500	3,500	-1,000
<i>Total Salaries & Benefits</i>	121,712	84,950	36,762
<i>Purchased Services</i>			
Other Purchased Services	10,950	11,950	-1,000
<i>Total Purchased Services</i>	10,950	11,950	-1,000
<i>Purchased Supplies</i>			
Purchases		500	-500
<i>Total Purchased Supplies</i>		500	-500
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	132,662	97,400	35,262
<i>Income (Loss) from Operations</i>	-132,662	-97,400	-35,262
Amortization			

Communications



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	116,891	114,430	2,461
Training & Development	2,500	2,500	
<i>Total Salaries & Benefits</i>	<i>119,391</i>	<i>116,930</i>	<i>2,461</i>
<i>Purchased Services</i>			
Other Purchased Services	68,000	57,150	10,850
<i>Total Purchased Services</i>	<i>68,000</i>	<i>57,150</i>	<i>10,850</i>
<i>Purchased Supplies</i>			
Purchases		2,500	-2,500
<i>Total Purchased Supplies</i>		<i>2,500</i>	<i>-2,500</i>
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>187,391</i>	<i>176,580</i>	<i>10,811</i>
<i>Income (Loss) from Operations</i>	<i>-187,391</i>	<i>-176,580</i>	<i>-10,811</i>

Amortization

Town Hall Building



Description	2019 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>		
Other Revenue	\$495,830	\$495,830
<i>Total Revenue</i>	<i>495,830</i>	<i>495,830</i>
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
<i>Purchased Services</i>		
Professional Services	73,392	73,392
Other Purchased Services	892,657	892,657
<i>Total Purchased Services</i>	<i>966,049</i>	<i>966,049</i>
<i>Purchased Supplies</i>		
Purchases	28,560	28,560
Utilities	135,816	135,816
<i>Total Purchased Supplies</i>	<i>164,376</i>	<i>164,376</i>
<i>Other Expenses</i>		
Contributions to Other Agencies	235,480	235,480
Other Expenses		
<i>Total Other Expenses</i>	<i>235,480</i>	<i>235,480</i>
<i>Total Operating Expenses</i>	<i>1,365,905</i>	<i>1,365,905</i>
<i>Income (Loss) from Operations</i>	<i>-870,075</i>	<i>-870,075</i>
Amortization	181,000	181,000

Town Hall Building - Lease vs Buy (Basic analysis)

Costing Center: Town Hall - Building

Objects	Comments	Object Subtotals	2019 Budget	Purchase	
Revenues					
Other Revenue					
45600 - Rental & Lease Revenue	Rental & Lease Revenue <i>Library 7000 sq ft = \$175,000</i> <i>CAC 5000 sq ft = \$125,000</i>		300,000	210,000	Becomes \$17.50/sq ft from \$25
45900 - Other Revenue	Other Revenue <i>Library Operating - \$94,430</i> <i>CAC Operating - \$67,450</i>		161,880	69,960	Becomes \$5.83 sq/ft from \$13.49
		Total:	461,880	279,960	
		Total Revenues:	461,880	279,960	
Expenses					
Contractual Services					
62459 - Misc General Services	Misc General Services <i>Pest Control</i>		600	-	
62780 - Lease - Capital Contribution	Lease - Capital Contribution		33,000	33,000	
		Total:	33,600		
Material & Supplies					
75380 - HVAC Supplies & Maintenance	HVAC Supplies & Maintenance		24,000	5,000	
		Total:	24,000		
Other Services					
87100 - Donation in kind - recurring	Donation in kind - recurring		175,000	122,500	
		Total:	175,000		
Purchased Services					
62380 - Professional Fees - General	Professional Fees - General <i>Property management admin cost</i>		73,392	-	
62394 - Miscellaneous Contract Services	Miscellaneous Contract Services <i>Snow removal</i>		15,000	8,000	
62452 - Janitorial Contract	Janitorial Contract		57,000	60,000	
62620 - R&M Buildings	R&M Buildings		52,450	25,000	
62690 - Garbage Bin Rental	Garbage Removal		6,000	6,000	
62691 - Rent	Rent / (DEBENTURE PAYMENT)		700,000	490,000	30 yr/3.533% 435,000 40 yr/3.7%
62730 - Taxes	Taxes		11,196	-	(assumed int. rate)
62740 - Insurance	Insurance		10,206	14,000	
62750 - Miscellaneous Services	Miscellaneous Expenses <i>Security</i>		7,205	7,000	

Town Hall Building - Lease vs Buy (Basic analysis)

Costing Center: Town Hall - Building

		Total:	<u>932,449</u>	
Supplies & Materials				
75160 - Non-Capital Equipment	Non-Capital Equipment	3,000		1,000
	<i>Fire & Safety Equip</i>			
75390 - Other Supplies	Other Supplies	1,560		500
	<i>Signage</i>			
75410 - Water & Sewer	Water & Sewer	9,600		9,600
75430 - Gas	Gas	9,600		12,000
75440 - Electricity	Electricity	116,616		75,000
		Total:	<u>140,376</u>	
		Total Expenses:	<u>1,305,425</u>	<u>868,600</u>
		Net Total:	<u>(843,545)</u>	<u>(588,640)</u>



PROTECTIVE SERVICES



Introduction to Protective Services



The Protective Services Division helps ensure Ponoka is a safe community for families and all citizens by providing vital emergency protection, public safety, and enforcement services. This Division includes RCMP, RCMP Building, Fire Services, Emergency Management, Municipal Enforcement, Animal Control and Weed Control.

Core Services Include:

- RCMP Policing – enforcement and education**
- RCMP Support staff**
- Community Emergency Preparedness Education**
- Municipal Enforcement**
- Emergency Management**
- Animal Control**
- Weed Control**

Protective Services



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$208,600	\$149,600	\$59,000
Grants	357,000	354,150	2,850
<i>Total Revenue</i>	565,600	503,750	61,850
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	283,988	369,484	-85,496
Training & Development	4,000	4,000	
<i>Total Salaries & Benefits</i>	287,988	373,484	-85,496
<i>Purchased Services</i>			
RCMP Contract	1,450,000	1,400,000	50,000
Other Purchased Services	381,095	413,184	-32,089
<i>Total Purchased Services</i>	1,831,095	1,813,184	17,911
<i>Purchased Supplies</i>			
Purchases	14,300	14,477	-177
Utilities	26,700	45,200	-18,500
<i>Total Purchased Supplies</i>	41,000	59,677	-18,677
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	2,160,083	2,246,345	-86,262
<i>Income (Loss) from Operations</i>	-1,594,483	-1,742,595	148,112
Amortization	37,000	93,000	-56,000

RCMP



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$208,600	\$149,600	\$59,000
Grants	357,000	354,150	2,850
<i>Total Revenue</i>	<i>565,600</i>	<i>503,750</i>	<i>61,850</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	283,988	369,484	-85,496
Training & Development	4,000	4,000	
<i>Total Salaries & Benefits</i>	<i>287,988</i>	<i>373,484</i>	<i>-85,496</i>
<i>Purchased Services</i>			
RCMP Contract	1,450,000	1,400,000	50,000
Other Purchased Services	381,095	413,184	-32,089
<i>Total Purchased Services</i>	<i>1,831,095</i>	<i>1,813,184</i>	<i>17,911</i>
<i>Purchased Supplies</i>			
Purchases	14,300	14,477	-177
Utilities	26,700	45,200	-18,500
<i>Total Purchased Supplies</i>	<i>41,000</i>	<i>59,677</i>	<i>-18,677</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>2,160,083</i>	<i>2,246,345</i>	<i>-86,262</i>
<i>Income (Loss) from Operations</i>	<i>-1,594,483</i>	<i>-1,742,595</i>	<i>148,112</i>
Amortization	37,000	93,000	-56,000

RCMP Building



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$39,600	\$39,600	
<i>Total Revenue</i>	39,600	39,600	
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	40,125	41,030	-905
<i>Total Purchased Services</i>	40,125	41,030	-905
<i>Purchased Supplies</i>			
Purchases	7,500	10,500	-3,000
Utilities	26,700	26,700	
<i>Total Purchased Supplies</i>	34,200	37,200	-3,000
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	74,325	78,230	-3,905
<i>Income (Loss) from Operations</i>	-34,725	-38,630	3,905
<i>Amortization</i>			

Fire Services



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$70,000	\$31,000	\$39,000
<i>Total Revenue</i>	<i>70,000</i>	<i>31,000</i>	<i>39,000</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits		90,984	-90,984
Training & Development			
<i>Total Salaries & Benefits</i>		<i>90,984</i>	<i>-90,984</i>
<i>Purchased Services</i>			
Other Purchased Services	210,000	240,054	-30,054
<i>Total Purchased Services</i>	<i>210,000</i>	<i>240,054</i>	<i>-30,054</i>
<i>Purchased Supplies</i>			
Purchases		677	-677
Utilities		18,500	-18,500
<i>Total Purchased Supplies</i>		<i>19,177</i>	<i>-19,177</i>
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>210,000</i>	<i>350,215</i>	<i>-140,215</i>
<i>Income (Loss) from Operations</i>	<i>-140,000</i>	<i>-319,215</i>	<i>179,215</i>
<i>Amortization</i>			
Amortization		56,000	-56,000

Emergency Management



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Training & Development	3,000	3,000	
<i>Total Salaries & Benefits</i>	<i>3,000</i>	<i>3,000</i>	
<i>Purchased Services</i>			
Other Purchased Services	37,470	37,400	70
<i>Total Purchased Services</i>	<i>37,470</i>	<i>37,400</i>	<i>70</i>
<i>Purchased Supplies</i>			
Purchases	1,000	1,000	
<i>Total Purchased Supplies</i>	<i>1,000</i>	<i>1,000</i>	
<i>Other Expenses</i>			
Contributions to Other Agencies			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>41,470</i>	<i>41,400</i>	<i>70</i>
<i>Income (Loss) from Operations</i>	<i>-41,470</i>	<i>-41,400</i>	<i>-70</i>
Amortization	10,000	10,000	

Municipal Enforcement



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
Training & Development			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	50,500	52,000	-1,500
<i>Total Purchased Services</i>	50,500	52,000	-1,500
<i>Purchased Supplies</i>			
Purchases	3,200		3,200
<i>Total Purchased Supplies</i>	3,200		3,200
<i>Other Expenses</i>			
	-	-	-
<i>Total Operating Expenses</i>	53,700	52,000	1,700
<i>Income (Loss) from Operations</i>	-53,700	-52,000	-1,700
<i>Amortization</i>			

Animal Control



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$11,500	\$14,000	(\$2,500)
<i>Total Revenue</i>	11,500	14,000	-2,500
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	35,000	35,000	
<i>Total Purchased Services</i>	35,000	35,000	
<i>Purchased Supplies</i>			
Purchases	600	300	300
<i>Total Purchased Supplies</i>	600	300	300
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	35,600	35,300	300
<i>Income (Loss) from Operations</i>	-24,100	-21,300	-2,800
Amortization			

Inspect Weed Control



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>		
Other Revenue		
<i>Total Revenue</i>		
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
Salaries & Benefits		
<i>Total Salaries & Benefits</i>		
<i>Purchased Services</i>		
Other Purchased Services	7,000	7,000
<i>Total Purchased Services</i>	<i>7,000</i>	<i>7,000</i>
<i>Purchased Supplies</i>		
Purchases		
<i>Total Purchased Supplies</i>		
<i>Other Expenses</i>		
Other Expenses		
<i>Total Other Expenses</i>		
<i>Total Operating Expenses</i>	<i>7,000</i>	<i>7,000</i>
<i>Income (Loss) from Operations</i>	<i>-7,000</i>	<i>-7,000</i>
Amortization		



Introduction to Operations and Property Services



The Operations and Property Services Division keeps residents safe in all seasons through the provision of essential services, such as, snow removal and ice control programs, an annual road, sidewalk and curb maintenance program, 24/7 service and maintenance of Ponoka's electrical distribution system, and the monitoring and delivery of safe drinking water for citizens in Ponoka.

The Departments operated by this Division include Common Services, Public Works, Snow Removal, Airport, Storm Sewer, Buildings & Grounds, Water Distribution, Sanitary Sewer, Solid Waste, and Electrical.

Operations and Property Services is responsible for managing and maintaining the Town's Waste Water Treatment Facility; overseeing the management and delivery of Ponoka's curbside waste and recycling program; operating the Town's Waste Transfer Station and hazardous materials disposal program; providing the maintenance, repair and replacement as needed of all Town infrastructure (including water, storm water and sanitary sewer lines, and Town-owned facilities); looking after the maintenance of Ponoka's large network of parks, trails and green spaces, and managing large engineering projects such as construction of the Siding 14 Crossing bridge.

Core Services Include:

Infrastructure Asset Planning, Management and Maintenance

Waste Water Collection Network Maintenance (Manholes, Mains, Lift Stations and Service Laterals)

Waste Water Facility Operation, Inspection, Quality Control, Regulatory Testing and Maintenance

Year-Round Municipal Solid Waste, Recycling and Hazardous Materials Collection

Electrical Distribution System Maintenance and Service

Pole Maintenance

New Service Connections and Inspections

Line Maintenance

Emergency Tree Pruning

Street Light Maintenance

Road, Sidewalk and Curb Maintenance

Snow Removal and Ice Control

Monitoring and Delivery of Safe Drinking Water

Park and Trail Maintenance

Engineering Services

Airport Management

Management of Capital Projects Construction

Storm Water Management

Core Services Continued:



Water Distribution Network Maintenance, Quality Control, Regulatory Testing (Includes Reservoirs, Pump Stations, Hydrants, Valves, Pipes and Meters)

New Water Service Inspections

Mainline Flushing

Lift Station Maintenance and Operation

Water Meter Installations

Maintenance, repair, and replacement as needed of storm water and sanitary sewer lines

Camera Inspections of Utility Infrastructure

Utility, Electrical and Water Line Locates

Procurement and Management of Contracted Services

Town Buildings and Grounds Maintenance (Repairs and Inspections)

Facility Condition Assessments

Vehicle and Equipment Maintenance and Replacement Planning

Fleet Inventory Procurement and Inventory Management

Fleet Fuel Management

Operate and Maintain Geographical Information System (GIS) System for mapping of Town Infrastructure

Street Cleaning

Pavement Marking

Traffic Signage

Grass Cutting

Flower Plantings

Cemetery Maintenance

Parking Lot Maintenance

Tree Removal

Transportation



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$96,795	\$221,514	(\$124,719)
Other Revenue	102,750	163,648	-60,898
Electrical & Utility Revenue			
Grants	5,000	5,000	
<i>Total Revenue</i>	<i>204,545</i>	<i>390,162</i>	<i>-185,617</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	1,331,798	1,311,700	20,098
Training & Development	15,000	13,000	2,000
<i>Total Salaries & Benefits</i>	<i>1,346,798</i>	<i>1,324,700</i>	<i>22,098</i>
<i>Purchased Services</i>			
Professional Services	20,000	30,000	-10,000
Other Purchased Services	337,590	320,910	16,680
<i>Total Purchased Services</i>	<i>357,590</i>	<i>350,910</i>	<i>6,680</i>
<i>Purchased Supplies</i>			
Purchases	270,600	247,350	23,250
Utilities	161,800	155,800	6,000
<i>Total Purchased Supplies</i>	<i>432,400</i>	<i>403,150</i>	<i>29,250</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses	-82,711	164,757	-247,468
<i>Total Other Expenses</i>	<i>-82,711</i>	<i>164,757</i>	<i>-247,468</i>
<i>Total Operating Expenses</i>	<i>2,054,077</i>	<i>2,243,517</i>	<i>-189,440</i>
<i>Income (Loss) from Operations</i>	<i>-1,849,532</i>	<i>-1,853,355</i>	<i>3,823</i>
Amortization	1,002,100	1,002,100	

Common Services



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	\$607,788	\$424,200	\$183,588
Training & Development	8,000	8,000	
<i>Total Salaries & Benefits</i>	<i>615,788</i>	<i>432,200</i>	<i>183,588</i>
<i>Purchased Services</i>			
Professional Services	20,000	30,000	-10,000
Other Purchased Services	71,390	55,500	15,890
<i>Total Purchased Services</i>	<i>91,390</i>	<i>85,500</i>	<i>5,890</i>
<i>Purchased Supplies</i>			
Purchases	35,000	37,250	-2,250
Utilities	40,300	34,300	6,000
<i>Total Purchased Supplies</i>	<i>75,300</i>	<i>71,550</i>	<i>3,750</i>
<i>Other Expenses</i>			
Other Expenses	-782,478	-684,250	-98,228
<i>Total Other Expenses</i>	<i>-782,478</i>	<i>-684,250</i>	<i>-98,228</i>
<i>Total Operating Expenses</i>		<i>-95,000</i>	<i>95,000</i>
<i>Income (Loss) from Operations</i>		<i>95,000</i>	<i>-95,000</i>
Amortization	95,000	95,000	

Public Works



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$96,795	\$221,514	(\$124,719)
Other Revenue	1,000	123,648	-122,648
<i>Total Revenue</i>	<i>97,795</i>	<i>345,162</i>	<i>-247,367</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	724,010	887,500	-163,490
Training & Development	7,000	5,000	2,000
<i>Total Salaries & Benefits</i>	<i>731,010</i>	<i>892,500</i>	<i>-161,490</i>
<i>Purchased Services</i>			
Other Purchased Services	117,850	117,200	650
<i>Total Purchased Services</i>	<i>117,850</i>	<i>117,200</i>	<i>650</i>
<i>Purchased Supplies</i>			
Purchases	203,100	176,600	26,500
Utilities	115,000	115,000	
<i>Total Purchased Supplies</i>	<i>318,100</i>	<i>291,600</i>	<i>26,500</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses	602,120	763,247	-161,127
<i>Total Other Expenses</i>	<i>602,120</i>	<i>763,247</i>	<i>-161,127</i>
<i>Total Operating Expenses</i>	<i>1,769,080</i>	<i>2,064,547</i>	<i>-295,467</i>
<i>Income (Loss) from Operations</i>	<i>-1,671,285</i>	<i>-1,719,385</i>	<i>48,100</i>
Amortization	850,000	850,000	

Snow Removal



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$60,000		\$60,000
<i>Total Revenue</i>	<i>60,000</i>		<i>60,000</i>
 <i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
 <i>Purchased Services</i>			
Other Purchased Services	133,000	133,000	
<i>Total Purchased Services</i>	<i>133,000</i>	<i>133,000</i>	
 <i>Purchased Supplies</i>			
Purchases			
<i>Total Purchased Supplies</i>			
 <i>Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>133,000</i>	<i>133,000</i>	
<i>Income (Loss) from Operations</i>	<i>-73,000</i>	<i>-133,000</i>	<i>60,000</i>
 Amortization			

Airport



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$41,750	\$40,000	\$1,750
Electrical & Utility Revenue			
Grants	5,000	5,000	
<i>Total Revenue</i>	<i>46,750</i>	<i>45,000</i>	<i>1,750</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	15,350	15,210	140
<i>Total Purchased Services</i>	<i>15,350</i>	<i>15,210</i>	<i>140</i>
<i>Purchased Supplies</i>			
Purchases	7,500	8,500	-1,000
Utilities	6,500	6,500	
<i>Total Purchased Supplies</i>	<i>14,000</i>	<i>15,000</i>	<i>-1,000</i>
<i>Other Expenses</i>			
Other Expenses	54,773	47,898	6,876
<i>Total Other Expenses</i>	<i>54,773</i>	<i>47,898</i>	<i>6,876</i>
<i>Total Operating Expenses</i>	<i>84,123</i>	<i>78,108</i>	<i>6,016</i>
<i>Income (Loss) from Operations</i>	<i>-37,373</i>	<i>-33,108</i>	<i>-4,266</i>
Amortization	14,100	14,100	

Storm Sewer



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services			
<i>Total Purchased Services</i>			
<i>Purchased Supplies</i>			
Purchases	25,000	25,000	
<i>Total Purchased Supplies</i>	25,000	25,000	
<i>Other Expenses</i>			
Other Expenses	42,874	37,863	5,012
<i>Total Other Expenses</i>	42,874	37,863	5,012
<i>Total Operating Expenses</i>	67,874	62,863	5,012
<i>Income (Loss) from Operations</i>	-67,874	-62,863	-5,012
Amortization	43,000	43,000	

Buildings and Grounds



2019 Building R & M



Budget	Dept Budget	Bldg Manager
Town Hall (1.10.105)	\$1,000	\$0
RCMP (1.20.205)	\$0	\$15,000
Common Services (1.30.300) (includes Public Works shop)	\$2,000	\$25,000
Airport (1.30.315)	\$0	\$1,000
Water Distribution (1.40.400)	\$1,000	\$2,000
Sanitary Sewer	\$10,000	\$0
Solid Waste (1.40.410)	\$500	\$5,000
Electrical (1.45.450)	\$1,000	\$10,000
Cemetery (1.50.505)	\$0	\$2,000
Econ Dev. (1.60.620)	\$0	\$0
Aquaplex (1.72.705)	\$36,000	\$0
Complex (1.72.710)	\$40,000	\$0
Museum (1.74.800)	\$0	\$4,000
Library (1.74.805)	\$0	\$4,000
Community Centre (1.74.810)	\$0	\$5,000
Hudson Green (1.74.815)	\$0	\$3,000
VIC (1.74.820)	\$0	\$500

Aquaplex and Complex staff to control entire Facility R & M budget.

Building/Grounds Maintenance



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	306,886	94,750	212,136
Training & Development	1,500	1,500	
<i>Total Salaries & Benefits</i>	<i>308,386</i>	<i>96,250</i>	<i>212,136</i>
<i>Purchased Services</i>			
Other Purchased Services	82,800	87,300	-4,500
<i>Total Purchased Services</i>	<i>82,800</i>	<i>87,300</i>	<i>-4,500</i>
<i>Purchased Supplies</i>			
Purchases	9,700	9,700	
<i>Total Purchased Supplies</i>	<i>9,700</i>	<i>9,700</i>	
<i>Other Expenses</i>			
Other Expenses	54,773	27,370	27,403
<i>Total Other Expenses</i>	<i>54,773</i>	<i>27,370</i>	<i>27,403</i>
<i>Total Operating Expenses</i>	<i>455,659</i>	<i>220,620</i>	<i>235,039</i>
<i>Income (Loss) from Operations</i>	<i>-455,659</i>	<i>-220,620</i>	<i>-235,039</i>

Amortization



ENVIRONMENTAL SERVICES



2019 Water Rate Analysis

	2018	2019
	COLA 2.2%	COLA 3.3%
Rate Structure		
Residential		
Flat Charge/Month	\$ 14.98	\$ 15.48
Water Utility Reserve	\$ 3.75	\$ 3.87
Total Residential	\$ 18.73	\$ 19.35
Commercial		
Flat Charge/Month	\$ 31.13	\$ 32.16
Billing Price of Water		
Selling Price per m3	\$ 2.69	\$ 2.69
Purchase Price per m3	\$ 2.07	\$ 2.07
Revenue Generation		
Number of Accounts	2,900	2,930
Residential	2,530	2,550
Commercial	370	380
Total	2,900	2,930
Flat Charge Revenue	\$ 706,960	\$ 738,760
Funds included for capital	\$ 130,526	\$ 136,069
M3 Produced/Purchased	700,000	700,000
M3 Sold (Assume loss of 10%)	630,000	600,000
Consumption Revenue	\$ 1,694,700	\$ 1,614,000
Total Revenue Produced	\$ 2,401,660	\$ 2,352,760
Less: Cost of Water	\$ 1,449,000	\$ 1,449,000
Less: Utility Reserve	\$ 130,526	\$ 136,069
Utility Revenue	\$ 822,134	\$ 767,691

2019 Sanitary Sewer Rate Analysis

	2018 COLA 1.2%	2019 COLA 3.3%
Rate Structure		
Residential		
Flat Charge/Month	\$ 18.44	\$ 19.05
Sewer Utility Reserve	\$ 2.29	\$ 2.37
Total Residential	\$ 20.73	\$ 21.42
Cost per m3	\$ 0.55	\$ 0.60
Commercial		
Flat Charge/Month	\$ 31.29	\$ 32.32
Cost per m3	\$ 0.55	\$ 0.60
Billing Price of Water		
Selling Price per m3	\$ 2.69	\$ 2.69
Purchase Price per m3	\$ 2.07	\$ 2.07
Revenue Generation		
Number of Accounts	2,880	2,930
Residential	2,530	2,550
Commercial	350	380
Total	2,880	2,930
Flat Charge Revenue	\$ 760,781	\$ 802,831
Funds included for capital	79,142	83,329
M3 Produced/Purchased	700,000	700,000
M3 Sold (Assume loss of 6%)	630,000	540,000
Consumption Revenue	\$ 346,500	\$ 324,000
Total Revenue Produced	\$ 1,107,281	\$ 1,126,831
Less: Sewer Reserve	\$ 79,142	\$ 83,329
Utility Revenue	\$ 1,028,138	\$ 1,043,502

2019 Garbage Rates

	2018 3% Increase	2019 0% Increase
Rate Structure		
Residential		
Flat Charge/Month	\$ 26.00	\$ 26.00
Waste Management Reserve	\$ -	\$ -
Total	\$ 26.00	\$ 26.00
Tipping Fees (Garbage Contract)		
Flat Charge/Month*	\$ 21.16	\$ 14.60
Net Revenue Per Residence	\$ 4.84	\$ 11.40
Revenue Generation		
Number of Residential Accounts		
Garbage	2,680	2,740
Recycling	2,485	2,490
Flat Charge Revenue	\$ 836,160	\$ 854,880
Less: Contract Costs	\$ 682,326	\$ 470,620
Less: Waste Management Reserve	\$ -	\$ -
Total Net Revenue	\$ 153,834	\$ 384,260

* Includes Environmental Fees

**Town of Ponoka
2019 Sample Utility Bill**

	Cubic Meters	2018	2019	Change*
Water Rates		\$ 2.69	\$ 2.69	-
Flat Rate		18.73	19.35	0.62
Consumption Charges	20.00	53.80	53.80	-
Total Water Charges		72.53	73.15	0.62
Sanitary Sewer Rates		\$ 0.55	\$ 0.60	0.05
Flat Rate		20.73	21.42	0.69
Consumption Charges	20.00	11.00	12.00	1.00
Total Sanitary Sewer		31.73	33.42	1.69
Total Utilities				
Water Utilities		72.53	73.15	0.62
Sanitary		31.73	33.42	1.69
Total Water & Sanitary		104.26	106.57	2.31
Garbage		26.00	26.00	-
Total Utility Costs		130.26	132.57	2.31
		3,127,898	3,197,100	74,185

Town of Ponoka
Residential Utility Account Comparison
Sample 2018 Utility Bill

Description	Ponoka	Average	Blackfalds	Lacombe	Rocky Mtn House NEW	Stettler	Wetaskiwin
Water Rates	2.69	2.08	2.61	2.47	0.67	2.79	2.50
Flat Rate	18.73	21.39	26.60	26.77	60.27	10.00	57.66
Consumption Charges 20 cubic meters	53.80	41.70	52.20	49.40	13.38	55.80	50.00
Total Water Charges	72.53	63.09	78.80	76.17	73.65	65.80	107.66
Sanitary Sewer Rates	0.55	1.13	2.09	2.15	0.39	-	0.67
Flat Rate	20.73	20.71	14.03	20.00	51.30	22.25	53.30
Consumption Charges 20 cubic meters	11.00	22.56	41.80	43.00	7.70	-	13.48
Total Sanitary Sewer	31.73	43.27	55.83	63.00	59.00	22.25	66.78
Total Water & Sanitary	104.26	106.36	134.63	139.17	132.65	88.05	174.44
Garbage	25.05	32.20	27.18	27.86	50.54	29.50	37.70
Total Utility Costs	129.31	138.56	161.81	167.03	183.19	117.55	212.14
LESS:							
Cost of Water 20 cubic meters @ \$2.03	40.60	40.60	40.60	40.60	-	-	-
Total Utility Revenue	88.71	97.96	121.21	126.43	183.19	117.55	212.14

Environmental Services



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$55,760	\$10,370	\$45,390
Other Revenue	1,347,650	1,251,500	96,150
Electrical & Utility Revenue	3,624,000	3,576,000	48,000
<i>Total Revenue</i>	<i>5,027,410</i>	<i>4,837,870</i>	<i>189,540</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	597,137	572,500	24,637
Training & Development	7,000	10,000	-3,000
<i>Total Salaries & Benefits</i>	<i>604,137</i>	<i>582,500</i>	<i>21,637</i>
<i>Purchased Services</i>			
Electrical Distribution Expenses			
Other Purchased Services	1,178,730	1,276,250	-97,520
<i>Total Purchased Services</i>	<i>1,178,730</i>	<i>1,276,250</i>	<i>-97,520</i>
<i>Purchased Supplies</i>			
Purchases	154,100	137,900	16,200
Utilities	125,700	109,700	16,000
Water Purchases	1,220,000	1,441,300	-221,300
<i>Total Purchased Supplies</i>	<i>1,499,800</i>	<i>1,688,900</i>	<i>-189,100</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses	947,793	743,331	204,463
<i>Total Other Expenses</i>	<i>947,793</i>	<i>743,331</i>	<i>204,463</i>
<i>Total Operating Expenses</i>	<i>4,230,460</i>	<i>4,290,981</i>	<i>-60,521</i>
<i>Income (Loss) from Operations</i>	<i>796,950</i>	<i>546,889</i>	<i>250,061</i>
Amortization	555,000	515,000	40,000

Water Distribution



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$50,290	\$4,900	\$45,390
Other Revenue	142,350	10,500	131,850
Electrical & Utility Revenue	2,476,000	2,476,000	
<i>Total Revenue</i>	<i>2,668,640</i>	<i>2,491,400</i>	<i>177,240</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	317,908	311,950	5,958
Training & Development	4,500	4,500	
<i>Total Salaries & Benefits</i>	<i>322,408</i>	<i>316,450</i>	<i>5,958</i>
<i>Purchased Services</i>			
Electrical Distribution Expenses			
Other Purchased Services	276,105	125,400	150,705
<i>Total Purchased Services</i>	<i>276,105</i>	<i>125,400</i>	<i>150,705</i>
<i>Purchased Supplies</i>			
Purchases	77,400	75,200	2,200
Utilities	35,600	35,600	
Water Purchases	1,220,000	1,441,300	-221,300
<i>Total Purchased Supplies</i>	<i>1,333,000</i>	<i>1,552,100</i>	<i>-219,100</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses	668,845	476,951	191,894
<i>Total Other Expenses</i>	<i>668,845</i>	<i>476,951</i>	<i>191,894</i>
<i>Total Operating Expenses</i>	<i>2,600,358</i>	<i>2,470,901</i>	<i>129,457</i>
<i>Income (Loss) from Operations</i>	<i>68,282</i>	<i>20,499</i>	<i>47,783</i>
Amortization	350,000	350,000	

Sanitary Sewer



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Taxes & Requisitions	\$5,470	\$5,470	
Other Revenue	25,300	20,500	4,800
Electrical & Utility Revenue	1,106,000	1,100,000	6,000
<i>Total Revenue</i>	<i>1,136,770</i>	<i>1,125,970</i>	<i>10,800</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	136,547	131,000	5,547
Training & Development	1,500	4,500	-3,000
<i>Total Salaries & Benefits</i>	<i>138,047</i>	<i>135,500</i>	<i>2,547</i>
<i>Purchased Services</i>			
Electrical Distribution Expenses			
Other Purchased Services	178,400	142,200	36,200
<i>Total Purchased Services</i>	<i>178,400</i>	<i>142,200</i>	<i>36,200</i>
<i>Purchased Supplies</i>			
Purchases	54,000	48,000	6,000
Utilities	88,300	72,300	16,000
<i>Total Purchased Supplies</i>	<i>142,300</i>	<i>120,300</i>	<i>22,000</i>
<i>Other Expenses</i>			
Other Expenses	222,175	230,167	-7,992
<i>Total Other Expenses</i>	<i>222,175</i>	<i>230,167</i>	<i>-7,992</i>
<i>Total Operating Expenses</i>	<i>680,922</i>	<i>628,167</i>	<i>52,755</i>
<i>Income (Loss) from Operations</i>	<i>455,848</i>	<i>497,803</i>	<i>-41,955</i>
Amortization	180,000	140,000	40,000

Solid Waste



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$1,180,000	\$1,220,500	(\$40,500)
Electrical & Utility Revenue	42,000		42,000
<i>Total Revenue</i>	<i>1,222,000</i>	<i>1,220,500</i>	<i>1,500</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	142,682	129,550	13,132
Training & Development	1,000	1,000	
<i>Total Salaries & Benefits</i>	<i>143,682</i>	<i>130,550</i>	<i>13,132</i>
<i>Purchased Services</i>			
Electrical Distribution Expenses			
Other Purchased Services	724,225	1,008,650	-284,425
<i>Total Purchased Services</i>	<i>724,225</i>	<i>1,008,650</i>	<i>-284,425</i>
<i>Purchased Supplies</i>			
Purchases	22,700	14,700	8,000
Utilities	1,800	1,800	
<i>Total Purchased Supplies</i>	<i>24,500</i>	<i>16,500</i>	<i>8,000</i>
<i>Other Expenses</i>			
Other Expenses	56,773	36,213	20,561
<i>Total Other Expenses</i>	<i>56,773</i>	<i>36,213</i>	<i>20,561</i>
<i>Total Operating Expenses</i>	<i>949,180</i>	<i>1,191,913</i>	<i>-242,733</i>
<i>Income (Loss) from Operations</i>	<i>272,820</i>	<i>28,587</i>	<i>244,233</i>
Amortization	25,000	25,000	



ELECTRICAL

Electrical



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$67,500	\$61,765	\$5,735
Electrical & Utility Revenue	3,561,500	3,187,500	374,000
<i>Total Revenue</i>	<i>3,629,000</i>	<i>3,249,265</i>	<i>379,735</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	624,652	593,200	31,452
Training & Development	9,000	9,000	
<i>Total Salaries & Benefits</i>	<i>633,652</i>	<i>602,200</i>	<i>31,452</i>
<i>Purchased Services</i>			
Professional Services	45,000		45,000
Electrical Distribution Expenses	1,788,800	1,751,300	37,500
Other Purchased Services	99,925	133,000	-33,075
<i>Total Purchased Services</i>	<i>1,933,725</i>	<i>1,884,300</i>	<i>49,425</i>
<i>Purchased Supplies</i>			
Purchases	267,000	286,000	-19,000
Utilities	18,500		18,500
<i>Total Purchased Supplies</i>	<i>285,500</i>	<i>286,000</i>	<i>-500</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	47,000	35,000	12,000
Other Expenses	116,208	203,165	-86,957
<i>Total Other Expenses</i>	<i>163,208</i>	<i>238,165</i>	<i>-74,957</i>
<i>Total Operating Expenses</i>	<i>3,016,085</i>	<i>3,010,665</i>	<i>5,420</i>
<i>Income (Loss) from Operations</i>	<i>612,915</i>	<i>238,600</i>	<i>374,315</i>
Amortization	75,000	70,000	5,000



Community Services

Introduction to Community Services and Recreation



The Community Services and Recreation Division provides citizens with programs and services that support a healthy, active lifestyle and vibrant, welcoming community. This includes management of indoor and outdoor recreation facilities; hosting a wide array of programming at the Aquaplex and Arena; and planning and coordinating special community events each year, such as Family Day activities, Canada Day celebrations and the annual Ponoka Day in the Park summer festival.

Community Services and Recreation is also responsible for the planning and development of new recreation and cultural facilities such as the Community Wellness Centre project planned at the existing Arena site.

The departments managed in this division include: FCSS, Cemetery, Community Services, Recreation Office, Aquaplex, Complex, Tennis Courts, Ball Diamonds, Parks, Trail, Splash Park, Mini Golf, Museum, Library, Community Centre, Hudson Green, Visitor Information Centre and the Community Sign.

Core Services Include:

Recreation Facility Management (Aquaplex, Arena, soccer fields, baseball diamonds, river valley trail system)

Festivals and Events

Recreation and sport programming at the Arena and Aquaplex (water fitness classes, public and family swims, swimming lessons, public skating, etc.)

Parks, playgrounds and splash park

New Facility Planning and Development

Recreation Grant Applications

Community ChooseWell Initiatives such as the Walk 'n' Roll Challenge

Special Community Events (Canada Day, Day in the Park, Family Day)

Facilitated Trail Awareness Day Geocaching Event

Plan and Coordinate Facility Maintenance with Operations and Property Services Division

Playground Replacement Planning and Coordination

Plan and Host Annual Community Wellness Fair for Community Groups

Plan and Host Annual Community Event Sign-Up Night

Community Program Guide Design and Distribution

Administer Pride in Your Property Contest

Administer Town's Participation in Communities in Bloom Contest (Honored with Multiple 4-Bloom Awards)

Community Services



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$22,300	\$22,000	\$300
Grants	326,870	326,870	
<i>Total Revenue</i>	<i>349,170</i>	<i>348,870</i>	<i>300</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	158	1,150	-992
<i>Total Purchased Services</i>	<i>158</i>	<i>1,150</i>	<i>-992</i>
<i>Purchased Supplies</i>			
Purchases	7,650	6,650	1,000
Utilities	1,300	1,300	
<i>Total Purchased Supplies</i>	<i>8,950</i>	<i>7,950</i>	<i>1,000</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	30,000	30,000	
Other Expenses	376,629	374,664	1,965
<i>Total Other Expenses</i>	<i>406,629</i>	<i>404,664</i>	<i>1,965</i>
<i>Total Operating Expenses</i>	<i>415,737</i>	<i>413,764</i>	<i>1,973</i>
<i>Income (Loss) from Operations</i>	<i>-66,567</i>	<i>-64,894</i>	<i>-1,673</i>
Amortization	2,200	2,200	

FCSS



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>		
Grants	\$320,870	\$320,870
<i>Total Revenue</i>	<i>320,870</i>	<i>320,870</i>
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
<i>Purchased Services</i>		
<i>Purchased Supplies</i>		
<i>Other Expenses</i>		
Other Expenses	360,979	360,979
<i>Total Other Expenses</i>	<i>360,979</i>	<i>360,979</i>
<i>Total Operating Expenses</i>	<i>360,979</i>	<i>360,979</i>
<i>Income (Loss) from Operations</i>	<i>-40,109</i>	<i>-40,109</i>
Amortization		

Cemetery



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$22,300	\$22,000	\$300
Grants	6,000	6,000	
<i>Total Revenue</i>	<i>28,300</i>	<i>28,000</i>	<i>300</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	158	1,150	-992
<i>Total Purchased Services</i>	<i>158</i>	<i>1,150</i>	<i>-992</i>
<i>Purchased Supplies</i>			
Purchases	7,650	6,650	1,000
Utilities	1,300	1,300	
<i>Total Purchased Supplies</i>	<i>8,950</i>	<i>7,950</i>	<i>1,000</i>
<i>Other Expenses</i>			
Other Expenses	15,650	13,685	1,965
<i>Total Other Expenses</i>	<i>15,650</i>	<i>13,685</i>	<i>1,965</i>
<i>Total Operating Expenses</i>	<i>24,758</i>	<i>22,785</i>	<i>1,973</i>
<i>Income (Loss) from Operations</i>	<i>3,542</i>	<i>5,215</i>	<i>-1,673</i>
Amortization	2,200	2,200	

Community Services



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>	-	-
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
<i>Purchased Services</i>		
<i>Purchased Supplies</i>		
<i>Other Expenses</i>		
Contributions to Other Agencies	\$30,000	\$30,000
<i>Total Other Expenses</i>	<i>30,000</i>	<i>30,000</i>
<i>Total Operating Expenses</i>	<i>30,000</i>	<i>30,000</i>
<i>Income (Loss) from Operations</i>	<i>-30,000</i>	<i>-30,000</i>
Amortization		



IP Launching and Development



Introduction to Planning and Development



The Planning and Development Division fosters economic growth and the resilience of our community by providing services that coordinate and facilitate the development and servicing of land, resources and facilities. Planning and Development also facilitates the establishment of new businesses that bring jobs and investment to Ponoka.

This Division leads effective land use planning review and approval processes, and is responsible for decisions on development, building, and safety codes applications to ensure compliance with the Land Use Bylaw and Safety Codes Act.

Six departments fall under Planning & Development including Planning & Development, Subdivision Land & Development, Public Housing, Land/Housing/Building Rentals, Economic Development, and Tourism

Core Services Include:

Land Development Planning and Agreements

Downtown Redevelopment

Municipal and Intermunicipal Planning

Development Inquiries and Customer Service

Inspections and Business Licencing

Safety Codes Administration – Building, Fire, Plumbing, Electrical and Gas Disciplines

Sales and Leasing of Town-Owned Land and Buildings

Emergency Management

Economic Growth and Business Support

Land Use Bylaw Administration

Transportation Planning

Subdivision Application Approvals

Master Planning and Offsite Levies

Compliance Letters and File Searches

Easements and Utility Right of Way Agreements

Capital Project Management

Provides support to the Heritage and Downtown Revitalization Committee (HDRC) and the Economic Development Board (EDB)

Planning and Development



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$205,100	\$194,436	\$10,664
<i>Total Revenue</i>	<i>205,100</i>	<i>194,436</i>	<i>10,664</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	202,662	298,200	-95,538
Training & Development	6,500	6,500	
<i>Total Salaries & Benefits</i>	<i>209,162</i>	<i>304,700</i>	<i>-95,538</i>
<i>Purchased Services</i>			
Professional Services	125,000	69,000	56,000
Other Purchased Services	108,655	103,700	4,955
<i>Total Purchased Services</i>	<i>233,655</i>	<i>172,700</i>	<i>60,955</i>
<i>Purchased Supplies</i>			
Purchases	13,000	15,000	-2,000
Utilities			
<i>Total Purchased Supplies</i>	<i>13,000</i>	<i>15,000</i>	<i>-2,000</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	7,000	7,000	
Other Expenses			
<i>Total Other Expenses</i>	<i>7,000</i>	<i>7,000</i>	
<i>Total Operating Expenses</i>	<i>462,817</i>	<i>499,400</i>	<i>-36,583</i>
<i>Income (Loss) from Operations</i>	<i>-257,717</i>	<i>-304,964</i>	<i>47,247</i>
Amortization	41,200	41,200	

Planning and Development



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$194,000	\$174,000	\$20,000
<i>Total Revenue</i>	<i>194,000</i>	<i>174,000</i>	<i>20,000</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	202,662	298,200	-95,538
Training & Development	6,500	6,500	
<i>Total Salaries & Benefits</i>	<i>209,162</i>	<i>304,700</i>	<i>-95,538</i>
<i>Purchased Services</i>			
Professional Services	105,000	65,000	40,000
Other Purchased Services	92,055	90,700	1,355
<i>Total Purchased Services</i>	<i>197,055</i>	<i>155,700</i>	<i>41,355</i>
<i>Purchased Supplies</i>			
Purchases	1,000	3,000	-2,000
<i>Total Purchased Supplies</i>	<i>1,000</i>	<i>3,000</i>	<i>-2,000</i>
<i>Other Expenses</i>			
Other Expenses			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>407,217</i>	<i>463,400</i>	<i>-56,183</i>
<i>Income (Loss) from Operations</i>	<i>-213,217</i>	<i>-289,400</i>	<i>76,183</i>
Amortization	25,000	25,000	

Subdivision Land Development



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
<i>Purchased Services</i>			
Professional Services	20,000	4,000	16,000
<i>Total Purchased Services</i>	20,000	4,000	16,000
<i>Purchased Supplies</i>			
Purchases			
<i>Total Purchased Supplies</i>			
<i>Other Expenses</i>			
Other Expenses			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	20,000	4,000	16,000
<i>Income (Loss) from Operations</i>	-20,000	-4,000	-16,000
<hr/>			
Amortization			

Public Housing



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>	-	-
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
<i>Purchased Services</i>		
<i>Purchased Supplies</i>		
<i>Other Expenses</i>		
Contributions to Other Agencies	\$7,000	\$7,000
<i>Total Other Expenses</i>	7,000	7,000
<i>Total Operating Expenses</i>	7,000	7,000
<i>Income (Loss) from Operations</i>	-7,000	-7,000
Amortization		

Land/Housing Building Rentals



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$11,100	\$8,436	\$2,664
<i>Total Revenue</i>	<i>11,100</i>	<i>8,436</i>	<i>2,664</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
<hr/>			
<i>Purchased Services</i>			
Other Purchased Services			
<i>Total Purchased Services</i>			
<i>Purchased Supplies</i>			
<hr/>			
<i>Other Expenses</i>			
Other Expenses			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>			
<hr/>			
<i>Income (Loss) from Operations</i>	<i>11,100</i>	<i>8,436</i>	<i>2,664</i>
<hr/>			
Amortization			

Economic Development



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<u>Revenue</u>			
Other Revenue		\$12,000	(\$12,000)
<i>Total Revenue</i>		<i>12,000</i>	<i>-12,000</i>
<u>Operating Expenses</u>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
Training & Development			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	16,600	13,000	3,600
<i>Total Purchased Services</i>	<i>16,600</i>	<i>13,000</i>	<i>3,600</i>
<i>Purchased Supplies</i>			
Purchases	12,000	12,000	
Utilities			
<i>Total Purchased Supplies</i>	<i>12,000</i>	<i>12,000</i>	
<u>Other Expenses</u>			
Contributions to Other Agencies			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>28,600</i>	<i>25,000</i>	<i>3,600</i>
<i>Income (Loss) from Operations</i>	<i>-28,600</i>	<i>-13,000</i>	<i>-15,600</i>
Amortization	16,200	16,200	

Recreation



Recreation



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$436,000	\$431,300	\$4,700
Grants	320,800	320,800	
<i>Total Revenue</i>	<i>756,800</i>	<i>752,100</i>	<i>4,700</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	1,227,792	1,141,300	86,492
Training & Development	9,500	9,500	
<i>Total Salaries & Benefits</i>	<i>1,237,292</i>	<i>1,150,800</i>	<i>86,492</i>
<i>Purchased Services</i>			
Other Purchased Services	248,785	248,775	10
<i>Total Purchased Services</i>	<i>248,785</i>	<i>248,775</i>	<i>10</i>
<i>Purchased Supplies</i>			
Purchases	215,750	212,250	3,500
Utilities	221,500	218,500	3,000
<i>Total Purchased Supplies</i>	<i>437,250</i>	<i>430,750</i>	<i>6,500</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	5,000	5,000	
Other Expenses	80,748	98,295	-17,547
<i>Total Other Expenses</i>	<i>85,748</i>	<i>103,295</i>	<i>-17,547</i>
<i>Total Operating Expenses</i>	<i>2,009,075</i>	<i>1,933,620</i>	<i>75,455</i>
<i>Income (Loss) from Operations</i>	<i>-1,252,275</i>	<i>-1,181,520</i>	<i>-70,755</i>
Amortization	329,400	329,400	

Recreation Office



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$9,000	\$9,000	
Grants	12,500	12,500	
<i>Total Revenue</i>	<i>21,500</i>	<i>21,500</i>	
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	162,467	130,800	31,667
Training & Development	1,500	1,500	
<i>Total Salaries & Benefits</i>	<i>163,967</i>	<i>132,300</i>	<i>31,667</i>
<i>Purchased Services</i>			
Other Purchased Services	12,250	17,625	-5,375
<i>Total Purchased Services</i>	<i>12,250</i>	<i>17,625</i>	<i>-5,375</i>
<i>Purchased Supplies</i>			
Purchases	25,000	25,500	-500
<i>Total Purchased Supplies</i>	<i>25,000</i>	<i>25,500</i>	<i>-500</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	5,000	5,000	
Other Expenses			
<i>Total Other Expenses</i>	<i>5,000</i>	<i>5,000</i>	
<i>Total Operating Expenses</i>	<i>206,217</i>	<i>180,425</i>	<i>25,792</i>
<i>Income (Loss) from Operations</i>	<i>-184,717</i>	<i>-158,925</i>	<i>-25,792</i>
Amortization	26,000	26,000	

Aquaplex



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$165,000	\$160,000	\$5,000
Grants	148,500	148,500	
<i>Total Revenue</i>	<i>313,500</i>	<i>308,500</i>	<i>5,000</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	559,464	522,600	36,864
Training & Development	5,000	5,000	
<i>Total Salaries & Benefits</i>	<i>564,464</i>	<i>527,600</i>	<i>36,864</i>
<i>Purchased Services</i>			
Other Purchased Services	55,210	55,100	110
<i>Total Purchased Services</i>	<i>55,210</i>	<i>55,100</i>	<i>110</i>
<i>Purchased Supplies</i>			
Purchases	79,500	78,500	1,000
Utilities	91,500	88,500	3,000
<i>Total Purchased Supplies</i>	<i>171,000</i>	<i>167,000</i>	<i>4,000</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses	2,500	2,500	
<i>Total Other Expenses</i>	<i>2,500</i>	<i>2,500</i>	
<i>Total Operating Expenses</i>	<i>793,174</i>	<i>752,200</i>	<i>40,974</i>
<i>Income (Loss) from Operations</i>	<i>-479,674</i>	<i>-443,700</i>	<i>-35,974</i>
Amortization	37,000	37,000	

Complex



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$254,000	\$254,000	
Grants	148,500	148,500	
<i>Total Revenue</i>	402,500	402,500	
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	505,861	487,900	17,961
Training & Development	3,000	3,000	
<i>Total Salaries & Benefits</i>	508,861	490,900	17,961
<i>Purchased Services</i>			
Other Purchased Services	140,925	139,300	1,625
<i>Total Purchased Services</i>	140,925	139,300	1,625
<i>Purchased Supplies</i>			
Purchases	45,750	50,750	-5,000
Utilities	111,700	111,700	
<i>Total Purchased Supplies</i>	157,450	162,450	-5,000
<i>Other Expenses</i>			
Contributions to Other Agencies			
Other Expenses			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	807,236	792,650	14,586
<i>Income (Loss) from Operations</i>	-404,736	-390,150	-14,586
Amortization	185,000	185,000	

Tennis Court



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$1,500	\$1,500	
<i>Total Revenue</i>	<i>1,500</i>	<i>1,500</i>	
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	1,500	1,000	500
<i>Total Purchased Services</i>	<i>1,500</i>	<i>1,000</i>	<i>500</i>
<i>Purchased Supplies</i>			
Purchases			
<i>Total Purchased Supplies</i>			
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>1,500</i>	<i>1,000</i>	<i>500</i>
<i>Income (Loss) from Operations</i>		<i>500</i>	<i>-500</i>
Amortization	1,800	1,800	

Ball Diamond/Sports Fields



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>		
Other Revenue	\$6,000	\$6,000
Grants	11,300	11,300
<i>Total Revenue</i>	<i>17,300</i>	<i>17,300</i>
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
Salaries & Benefits		
<i>Total Salaries & Benefits</i>		
<i>Purchased Services</i>		
Other Purchased Services	13,000	13,000
<i>Total Purchased Services</i>	<i>13,000</i>	<i>13,000</i>
<i>Purchased Supplies</i>		
Purchases	2,500	2,500
Utilities	4,000	4,000
<i>Total Purchased Supplies</i>	<i>6,500</i>	<i>6,500</i>
<i>Other Expenses</i>		
Contributions to Other Agencies		
<i>Total Other Expenses</i>		
<i>Total Operating Expenses</i>	<i>19,500</i>	<i>19,500</i>
<i>Income (Loss) from Operations</i>	<i>-2,200</i>	<i>-2,200</i>
Amortization	3,600	3,600

Parks



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<u>Revenue</u>			
Other Revenue			
Grants			
<i>Total Revenue</i>			
<u>Operating Expenses</u>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
Training & Development			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	11,855	11,750	105
<i>Total Purchased Services</i>	11,855	11,750	105
<i>Purchased Supplies</i>			
Purchases	48,500	40,500	8,000
Utilities	3,000	3,000	
<i>Total Purchased Supplies</i>	51,500	43,500	8,000
<u>Other Expenses</u>			
Other Expenses	78,248	95,795	-17,547
<i>Total Other Expenses</i>	78,248	95,795	-17,547
<i>Total Operating Expenses</i>	141,603	151,045	-9,442
<i>Income (Loss) from Operations</i>	-141,603	-151,045	9,442
Amortization	38,000	38,000	

Trail



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>		
Other Revenue		
Grants		
<i>Total Revenue</i>		
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
Salaries & Benefits		
<i>Total Salaries & Benefits</i>		
<i>Purchased Services</i>		
Other Purchased Services	1,200	1,200
<i>Total Purchased Services</i>	<i>1,200</i>	<i>1,200</i>
<i>Purchased Supplies</i>		
Purchases	10,000	10,000
<i>Total Purchased Supplies</i>	<i>10,000</i>	<i>10,000</i>
<i>Other Expenses</i>		
<i>Total Operating Expenses</i>	<i>11,200</i>	<i>11,200</i>
<i>Income (Loss) from Operations</i>	<i>-11,200</i>	<i>-11,200</i>
<hr/>		
Amortization	27,000	27,000

Mini Golf



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$500	\$800	(\$300)
<i>Total Revenue</i>	500	800	-300
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	3,900	3,900	
<i>Total Purchased Services</i>	3,900	3,900	
<i>Purchased Supplies</i>			
Purchases			
Utilities	1,100	1,100	
<i>Total Purchased Supplies</i>	1,100	1,100	
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	5,000	5,000	
<i>Income (Loss) from Operations</i>	-4,500	-4,200	-300
<i>Amortization</i>			



Culture



Culture



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$8,000	\$33,000	(\$25,000)
Grants			
<i>Total Revenue</i>	<i>8,000</i>	<i>33,000</i>	<i>-25,000</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	4,000	52,350	-48,350
Training & Development			
<i>Total Salaries & Benefits</i>	<i>4,000</i>	<i>52,350</i>	<i>-48,350</i>
<i>Purchased Services</i>			
Professional Services			
Other Purchased Services	20,545	35,682	-15,137
<i>Total Purchased Services</i>	<i>20,545</i>	<i>35,682</i>	<i>-15,137</i>
<i>Purchased Supplies</i>			
Purchases	7,000	8,200	-1,200
Utilities	35,800	35,800	
<i>Total Purchased Supplies</i>	<i>42,800</i>	<i>44,000</i>	<i>-1,200</i>
<i>Other Expenses</i>			
Contributions to Other Agencies	24,000	178,060	-154,060
<i>Total Other Expenses</i>	<i>24,000</i>	<i>178,060</i>	<i>-154,060</i>
<i>Total Operating Expenses</i>	<i>91,345</i>	<i>310,092</i>	<i>-218,747</i>
<i>Income (Loss) from Operations</i>	<i>-83,345</i>	<i>-277,092</i>	<i>193,747</i>
Amortization	26,700	26,700	

Museum



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<u>Revenue</u>			
Other Revenue			
Grants			
<i>Total Revenue</i>			
<u>Operating Expenses</u>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Professional Services			
Other Purchased Services	1,050	1,000	50
<i>Total Purchased Services</i>	1,050	1,000	50
<i>Purchased Supplies</i>			
Purchases			
Utilities	9,100	9,100	
<i>Total Purchased Supplies</i>	9,100	9,100	
<u>Other Expenses</u>			
Contributions to Other Agencies	24,000	22,700	1,300
<i>Total Other Expenses</i>	24,000	22,700	1,300
<i>Total Operating Expenses</i>	34,150	32,800	1,350
<i>Income (Loss) from Operations</i>	-34,150	-32,800	-1,350
Amortization	6,100	6,100	

Library



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits	4,000	4,000	
Training & Development			
<i>Total Salaries & Benefits</i>	<i>4,000</i>	<i>4,000</i>	
<i>Purchased Services</i>			
Other Purchased Services	4,000	500	3,500
<i>Total Purchased Services</i>	<i>4,000</i>	<i>500</i>	<i>3,500</i>
<i>Purchased Supplies</i>			
Purchases	3,990		3,990
Utilities	9,400		9,400
<i>Total Purchased Supplies</i>	<i>13,390</i>		<i>13,390</i>
<i>Other Expenses</i>			
Contributions to Other Agencies		155,360	-155,360
<i>Total Other Expenses</i>		<i>155,360</i>	<i>-155,360</i>
<i>Total Operating Expenses</i>	<i>21,390</i>	<i>159,860</i>	<i>-138,470</i>
<i>Income (Loss) from Operations</i>	<i>-21,390</i>	<i>-159,860</i>	<i>138,470</i>

Amortization

Community Centre



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue		\$25,000	(\$25,000)
<i>Total Revenue</i>		<i>25,000</i>	<i>-25,000</i>
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	2,155	16,900	-14,745
<i>Total Purchased Services</i>	<i>2,155</i>	<i>16,900</i>	<i>-14,745</i>
<i>Purchased Supplies</i>			
Purchases	1,510	5,500	-3,990
Utilities	3,100	12,500	-9,400
<i>Total Purchased Supplies</i>	<i>4,610</i>	<i>18,000</i>	<i>-13,390</i>
<i>Other Expenses</i>			
Contributions to Other Agencies			
<i>Total Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>6,765</i>	<i>34,900</i>	<i>-28,135</i>
<i>Income (Loss) from Operations</i>	<i>-6,765</i>	<i>-9,900</i>	<i>3,135</i>
Amortization	7,100	7,100	

Hudson Green Activity Centre



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue	\$5,000	\$5,000	
<i>Total Revenue</i>	<i>5,000</i>	<i>5,000</i>	
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits			
<i>Total Salaries & Benefits</i>			
<i>Purchased Services</i>			
Other Purchased Services	8,895	8,850	45
<i>Total Purchased Services</i>	<i>8,895</i>	<i>8,850</i>	<i>45</i>
<i>Purchased Supplies</i>			
Purchases	1,500	1,500	
Utilities	7,800	7,800	
<i>Total Purchased Supplies</i>	<i>9,300</i>	<i>9,300</i>	
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	<i>18,195</i>	<i>18,150</i>	<i>45</i>
<i>Income (Loss) from Operations</i>	<i>-13,195</i>	<i>-13,150</i>	<i>-45</i>
Amortization	13,500	13,500	

Visitor Information Centre



Description	2019 BUDGET	2018 BUDGET	VAR \$ Inc/(Dec)
<i>Revenue</i>			
Other Revenue			
<i>Total Revenue</i>			
<i>Operating Expenses</i>			
<i>Salaries & Benefits</i>			
Salaries & Benefits		48,350	-48,350
Training & Development			
<i>Total Salaries & Benefits</i>		48,350	-48,350
<i>Purchased Services</i>			
Other Purchased Services	945	4,932	-3,987
<i>Total Purchased Services</i>	945	4,932	-3,987
<i>Purchased Supplies</i>			
Purchases		1,200	-1,200
Utilities	3,500	3,500	
<i>Total Purchased Supplies</i>	3,500	4,700	-1,200
<i>Other Expenses</i>			
<i>Total Operating Expenses</i>	4,445	57,982	-53,537
<i>Income (Loss) from Operations</i>	-4,445	-57,982	53,537

Amortization

Community Sign



Description	2019 BUDGET	2018 BUDGET
<i>Revenue</i>		
Other Revenue	\$3,000	\$3,000
<i>Total Revenue</i>	<i>3,000</i>	<i>3,000</i>
<i>Operating Expenses</i>		
<i>Salaries & Benefits</i>		
Salaries & Benefits		
<i>Total Salaries & Benefits</i>		
<i>Purchased Services</i>		
Other Purchased Services	3,500	3,500
<i>Total Purchased Services</i>	<i>3,500</i>	<i>3,500</i>
<i>Purchased Supplies</i>		
Purchases		
Utilities	2,900	2,900
<i>Total Purchased Supplies</i>	<i>2,900</i>	<i>2,900</i>
<i>Other Expenses</i>		
	-	-
<i>Total Operating Expenses</i>	<i>6,400</i>	<i>6,400</i>
<i>Income (Loss) from Operations</i>	<i>-3,400</i>	<i>-3,400</i>

Amortization



Reserves



TOWN OF PONOKA

Reserve Balances

2019 Reserves	Projected Balance Dec 31, 2018	Reserve Reallocations	2019 Transfers In	2019 Transfers out	Projected Balance Dec 31, 2019
Restricted Capital Reserves					
Developers Contributions					
Paving/SCG	1,091,959				1,091,959
Booster Stations	3,653				3,653
Sanitary Sewer	38,680				38,680
Outline Plans	4,137				4,137
Offstreet Parking	38,504				38,504
Storm Sewer Offsite	28,257				28,257
Water Offsite Cost Levy	347,804				347,804
Sewer Offsite Cost Levy	192,751				192,751
Municipal Reserve	186,707				186,707
Electrical Contribution	11,034				11,034
TOTAL	1,943,485	-	-	-	1,943,485
Unrestricted Capital Reserves					
Building Development	-			(55,300)	(55,300)
Computer	46,400		30,000	(76,400)	-
Human Resources	9,600			(9,080)	520
RCMP	5,000			(3,000)	2,000
Fire Services	135,106				135,106
Emergency Services	-				-
Common Services - Land	-				-
Heavy Equipment	-				-
General Benefit	17,500		437,000	(418,000)	36,500
Transportation Services	-		15,000	(16,000)	(1,000)
Airport	41,073			(37,500)	3,573
Storm Sewer Utility	51,238				51,238
Water Utility	457,586		297,035	(120,000)	634,621
Million Gallon Reservoir	134,000				134,000
Sewer Utility	871,607		41,665	(20,000)	893,272
Sewer Improvement	-				-
Landfill Site Replacement	39,515				39,515
Cemetery	-				-
Directional Sign	-				-
Development Reserve	879,389			(244,900)	634,489
Tourism	71,303			(71,303)	-
NEIP Lot Sales	-				-
Trail	25,000			(25,000)	-
Recreation Facilities	23,590			(23,590)	-
Cultural Building	-				-
Electrical Reserve	538,259		22,311	(209,000)	351,570
TOTAL	3,346,166	-	843,011	(1,329,073)	2,860,104
TOTAL CAPITAL RESERVES	5,289,651	-	843,011	(1,329,073)	4,803,589
Unrestricted Operating Reserves					
Contingency Reserve	0		42,050		42,050
General Government	0				0
Utility	0				0
Recreation	0				0
Electrical	0				0
TOTAL OPERATING RESERVES	0	0	42,050	0	42,050
GRAND TOTALS	5,289,651	0	885,061	(1,329,073)	4,845,639



CAPITAL

**Town of Ponoka
2019 Capital Projects Combined**

Department	Project Name	Carryforward Budget	New Money	Total Budget
Administration				
Administration	Civic Center	55,300	-	55,300
Administration	Diamond Upgrade	16,400	-	16,400
Administration	Electronic Equipment	30,000	-	30,000
Administration	JHSC Contract for Safety Program	9,080	-	9,080
Administration	Service level review	-	50,000	50,000
Administration	Website	-	30,000	30,000
Administration	Statistical representative survey	-	30,000	30,000
Total Administration		110,780	110,000	220,780
Protective Services				
RCMP	Building Upgrades	116,400	-	116,400
Total Protective Services		116,400	-	116,400
Property Services				
Engineering	Transportation Master Plan	135,600	-	135,600
Engineering	Underground camera work	-	62,500	62,500
Engineering	52 Ave (50 St - 51 St) water main/storm/pavement (FCSS)	183,700	366,300	550,000
Engineering	51 Ave (50 St - 51 St) sanitary relining	-	50,000	50,000
Engineering	South Industrial Rehab 64 St (42 Ave - 44 Ave)	-	375,000	375,000
Engineering	Parking Lot - East side of Civic Center	-	450,000	450,000
Common Services	Asset Management Lifecycle Plan	17,500	-	17,500
Common Services	Equipment Replacement Program	151,800	93,200	245,000
Common Services	Hwy 2A & 51 St road (design/planning)	-	45,000	45,000
Common Services	36 Ave conceptual (design/dev)	-	25,000	25,000
Public Works	Concrete replacement program	37,000	60,000	97,000
Public Works	Paving program	-	450,000	450,000
Airport	Airport - Agreements & Legal Services	80,000	-	80,000
Airport	Airport - Runway LED Lighting Improvements	-	150,000	150,000
Total Property Services		605,600	2,127,000	2,732,600
Utilities				
Water	Water Service Line Rehab	104,000	-	104,000
Water	Lucas Heights - Reservoir	-	50,000	50,000
Total Utilities		-	50,000	154,000
Planning				
Planning	Downtown Improvements	83,250	-	83,250
Planning	West Ponoka ASP	39,900	-	39,900
Planning	GIS	16,000	-	16,000
Economic Development	Wayfinding Signage	137,575	-	137,575
Economic Development	Strategic Plan/Strategy	35,000	-	35,000
Total Planning		311,725	-	311,725
Parks & Recreation				
Recreation	Community Wellness Centre (Field House)	1,335,000	1,170,000	2,505,000
Aquaplex	Aquaplex upgrades	-	143,000	143,000
Arena	Ice Plant Upgrades & Refrigeration Room	70,100	-	70,100
Parks	Park Old Hospital/Rotary Park	-	100,000	100,000
Parks	Playground Removal/Improvements	-	125,000	125,000
Soccer	Soccer Pitch Water	8,590	8,000	16,590
Trails	Trails	-	150,000	150,000
Splash Park	Splash Park	-	65,000	65,000
Total Parks & Recreation		1,413,690	1,761,000	3,174,690
Electrical				
Electrical	Fuse Coordination	30,000	-	30,000
Electrical	OCR Upgrades	18,000	-	18,000
Electrical	Increase Street Lighting	26,000	-	26,000
Electrical	Electrical Pole Replacement	40,000	-	40,000
Electrical	Digital Meter Upgrades - Electrical	-	30,000	30,000
Electrical	3-arm spacing on poles	-	65,000	65,000
Total Electrical		114,000	95,000	209,000